### माननीय उच्च न्यायालय, इलाहाबाद, लखनऊ खण्ड पीठ, लखनऊ सामान्य लेखन सामग्री एवं कम्प्यूटर स्टेशनरी की आपूर्ति हेतु निविदा सूचना

एतद द्वारा माननीय उच्च न्यायालय इलाहाबाद, लखनऊ खण्ड पीठ, लखनऊ हेतू वित्तीय वर्ष 2014-2015 में प्रयोग होने वाली सामान्य लेखन-सामग्री एवं कम्प्यूटर स्टेशनरी की आपूर्ति हेतु मोहरबन्द निविदायें निर्धारित प्रारुप पर आमंत्रित की जाती हैं। इच्छुक फर्म निर्धारित प्रारुप, नियम और शर्ते, सामग्री, सामग्री की अनुमानित आवश्यक मात्रा एवं प्रकृति सहित माननीय उच्च न्यायालय इलाहाबाँद, लखनऊ खण्ड पीठ, लखनऊ के लेखन–सामग्री अनुभाग से किसी भी कार्य दिवस में प्रातः 10 बजे से 3 बजे अपरान्ह के मध्य रु0 500 / — का भुगतान कर दिनांक 19.03.2014 तक प्राप्त कर सकते हैं। प्रपत्र को माननीय उच्च न्यायालय की अधिकारिक www.allahabadhighcourt.in अथवा उ० प्र० सरकार की अधिकारिक वेबसाइट <u>www.upinfo.org</u> से भी डाउनलोड किया जा सकता है। डाउनलोड किये गये निविदा प्रपत्र के साथ 'वरिष्ठ निबंधक, उच्च न्यायालय, लखनऊ खण्ड पीट, लखनऊ के नाम रु० 500 / – मूल्य (निविदा प्रपत्र शुल्क) का डिमाण्ड ड्राफ्ट, जोकि लखनऊ में भुगतान योग्य हो अथवा नियमानुसार नगद, संलग्न होकर न्यायालय में प्राप्त किये जायेंगे। निविदायें दिनांक 20.03.2014 अपरान्ह 2 बजे तक माननीय उच्च न्यायालय इलाहाबाद, लखनऊ खण्ड पीठ, लखनऊ, के लेखन-सामग्री अनुभाग में प्राप्त की जायेंगी एवं उसी दिन, दिनांक 20.03.2014 को अपरान्ह 3 बजे श्री प्रवीन कुमार जैन, संयुक्त निबंधक (लेखा) के कक्ष में खोली जायेंगी। जो निविदादाता निविदा के खुलने के समय उपस्थित रहना चाहते हैं, कक्ष में समय से उपस्थित रहें।

> (ए० के० मुखर्जी) वरिष्ठ निबंधक

# High Court of Judicature at Allahabad, Lucknow Bench, Lucknow Tender Notice for supply of General Stationery & Computer Stationery items

Sealed Tenders for the use of High Court of Judicature at Allahabad, Lucknow Bench, Lucknow on prescribed proforma are invited from the Firms registered under Trade Tax/VAT for supply of General Stationery & Computer Stationery items to be used in this Court during the financial year 2014-2015. Desirous Firms may obtain the prescribed proforma alongwith Terms and Conditions, Items, Requirements (Projected) & Make from the office of the Section Officer (Stationery) of the Court on any working day between 10-00 a.m. to 3-00 p.m. on payment of Rs. 500/- only (as per rules) upto 19.03.2014. Tender Form can also be downloaded from the official website www.allahabadhighcourt.in of the Allahabad High Court or official website www.upinfo.org of U. P. Government. Downloaded Forms be submitted alongwith a Demand Draft/Cash Receipt of Rs. 500/- as per rules towards Tender Document Fee in favour of "Senior Registrar, High Court, Lucknow Bench, Lucknow" payable at Lucknow. The Tender may be submitted latest by 20 March, 2014 upto 2-00 p.m. positively. The Tenders received shall be opened on the same day at 3-00 p.m. in the Chamber of Sri Praveen Kumar Jain, Joint Registrar (A/c) in presence of Tenderers who wish to remain present at that time.

> (A. K. Mukherjee) Senior Registrar

### HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH, LUCKNOW

#### **Terms & Conditions of Tender**

- 1. The Tenderer shall send the samples with their Brand names of items along with their Tender in a sealed packet. Tenders not supported by the samples with their Brand names will not be considered.
- 2. The Tenderer shall deposit the Earnest Money of Rs.20,000/- in the form of a Bank Draft /Banker's Cheque payable in favour of the Senior Registrar, High Court, Lucknow Bench, Lucknow or in cash as per rules along with their Tenders. This amount shall be returnable, in case, their Tender is not accepted by the Court and the Earnest Money shall be returnable for successful Tenderer after depositing the Security Money. Tender without Earnest Money shall not be considered.
- 3. The successful Tenderer shall deposit the Security Money of Rs.40,000/- in the form of Fixed Deposit or Cash for one year in favour of the Senior Registrar, High Court, Lucknow Bench, Lucknow which is returnable after the end of F.Y. 2014-2015.
- 4. The Firms shall charge the rates as accepted by the Court for each item through out the financial year 2014-2015. Rates once approved shall not be enhanced within the financial year.
- 5. The Firm approved shall supply the requisite items within a period of three days from the date of written Order. In case of any failure in this regard, the Court shall have a right to deduct reasonable amount from Security Money as penalty.
- 6. The Firms shall arrange the supply of required items through their own conveyance.
- 7. If any item supplied by the firms is not found upto the mark and not in accordance with the approved samples, the items will not be accepted and the supplier shall be liable to pay 5% of cost as damages.
- 8. The supplier having no Shop and Registration No. need not apply.
- 9. The payment against the supply of General Stationery and Computer Stationery items will be made according to the availability of fund.
- 10. The offer can be canceled at any time at the discretion of the Court without assigning any reason.
- 11. The quantity of material requirement shown in the Tender document is only a projected figure, which may increase or decrease.
- 12. The rates should be quoted including all charges and taxes, nothing extra shall be paid.
- 13. The undersigned reserves the right to accept or reject any Tender without assigning any reason.
- 14. In case of any dispute, the jurisdiction will be with the appropriate Court in the Lucknow district.

(A. K. Mukherjee)
Registrar

### **Tender for supply of General Stationery & Computer Stationery items**

| 1. | Firm Name of Tenderer         |                                 |
|----|-------------------------------|---------------------------------|
| 2. | Name of Proprietor/Partner    |                                 |
| 3. | Address                       |                                 |
| 4. | Phone Nos                     |                                 |
| 5. | Trade Tax/Vat Registration No |                                 |
|    | (Please enclose Photocopy)    |                                 |
| 6. | Details of Earnest Money:-    |                                 |
| 5. | Trade Tax/Vat Registration No |                                 |
| 7. | (Please enclose Photocopy)    |                                 |
|    |                               |                                 |
|    | Draft No.                     |                                 |
|    | Drawn on (                    | Bank)                           |
|    | Date                          |                                 |
|    | Amount                        |                                 |
| 8. | Name of Authorised person wit | h phone number(If any)          |
| Da | ted:-                         | (Signature of Tenderer)<br>Seal |

### HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH, LUCKNOW LIST OF GENERAL STATIONERY ITEMS FOR THE FINANCIAL YEAR 2014-2015

| Note-Preference to be | given | ISI Marked Items |
|-----------------------|-------|------------------|
|-----------------------|-------|------------------|

| S.N. | Items   | Requirement<br>(Projected) | Make  | Rates |
|------|---|----------------------------|---|-------|
|      | Azure/Ledger Paper 17"x27", 90 GSM containing 500 sheets in a ream (with cutting as per | 300 ream                   | Specially ISI Marked  |       |
|      | requirement of the Court)   |                            |   |       |
| 2.   | Adding Roll Tharmal Paper Dia 57mm  | 300                        | Such as Desmat Brand  |       |
|      | Adding Roll/Pad Paper Dia 65mm  | 25                         | Such as Desmat Brand  |       |
| 4.   | Adhesive Flag (Post-it-Pad)   |                            | Such as Oddy  |       |
|      | (a) Size 1"x3"  | 1500                       |   |       |
|      | (b) Size 2"x3"  | 50                         |   |       |
|      | (c) Size 3"x4"  | 50                         |   |       |
|      | (d) Size 3"x5"  | 50                         |   |       |
|      | (e) Size 5"x6"  | 50                         |   |       |
| 5.   | Adhesive Flag (Post-it-Pad) Coloured  |                            |   |       |
|      | (a) Size 25x75mm (50x4 Colour)  | 400                        | Such as Oddy  |       |
|      | (b) Size 20x50mm (50x4 Colour)  | 200                        | Such as Oddy  |       |
| 6.   | Gel Pen   | 1250                       | Such as Achiever  |       |
|      |   |                            | Such as Cat   |       |
|      |   | 1600                       | Such as Ordinary Gel  |       |
| 7.   | Gel Refill  | 400                        | Such as Achiever  |       |
|      |   |                            | Such as Cat   |       |
|      |   |                            | Such as Ordinary Gel  |       |
|      | Brown Paper Thick Size 36"x46"  | 500                        | Superior Quality  |       |
|      | Binding Cloth Per Meter   | 20 mtr                     | Superior Quality  |       |
|      | Borer Good Quality Plastic Handle   | 500                        | Superior Quality  |       |
| 11.  | Bound Register Size 28x17cm such as (Sangam)  | 50                         | (i) 2Q  |       |
|      |   | 50                         | (ii) 4Q   |       |
|      |   | 50                         | (iii) 6Q  |       |
| 12.  | Black Lead Pencil   | 3000                       | (i) Such as Natraj  |       |
|      |   |                            | (ii) Such as Camelin  |       |
|      | Candle white per pkt. of 6 pcs. 180mm and no. 200                                       | 150 pkt.                   | Superior Quality  |       |
|      | Call bell superior quality  | 30                         | Such as Sharp Brand   |       |
| 15.  | Clipboard plastic sheet transparent   | 50                         | Such as Omega Brand   |       |
| 16   | Tape White for easy Cello tape  |                            | Superior Quality  |       |
|      | (a) 9 mtr.x1/2"   | 1400                       |   |       |
|      | (b) 33 mtr.x1/2"  | 100                        |   |       |
|      | (c) 65 mtr.x1/2"  | 100                        |   |       |
|      | (d) 33mtr.x1"   | 100                        |   |       |
|      | (e) 65 mtr.x1"  | 50                         |   |       |
|      | (f) 33 mtr.x1.5"  | 50                         |   |       |
|      | (g) 65 mtr.x1.5"  | 50                         |   |       |
| 17.  | Tape Brown for easy Cello Tape Brown  |                            | Such as AVON  |       |
|      | (a) 65 mtr.x2"  | 100                        |   |       |
|      | (b) 65mtr.x1.5"   | 200                        |   |       |
| 18.  | Cello Gripper 0.15mm Pen  | 1650                       |   |       |
|      | Carbon full size Royal  | as per demand              |   |       |
|      | Calculator  | 20                         | Such as Casio-MJ-120T   |       |
|      | Card Sheet white paper of 120 GSM   | 150                        | Superior Quality  |       |
|      | size 3'x2' and 2'x1.5'  |                            | 9 1 6 "   |       |
|      | Dot Pen transparent Blue, Black & Red   | 7000                       | Such as Cello   |       |
|      | D.M.C. thread Red Colour (Lachi)  | 300                        | Superior Quality  |       |
|      | Envelope plain brown size 11"x5"  | 4000                       | Superior Quality  |       |
|      | Envelope plain big brown size 16"x12"   | 4000                       | Superior Quality  |       |
|      | Envelope plain big brown size 16"x12" cloth coated                                      | 8000                       | Superior Quality  |       |
|      | Envelope plain long brown size 16"x6"   | 4000                       | Superior Quality  |       |
|      | Envelope plain white size 10"x4.5"  | 1000                       | Such as Tajmahal  |       |
| 29.  | Fountain Pen Superior Quality   | 20                         | (i) Such as Cameline  |       |
|      |   |                            | (ii) Such as Flair  |       |
| 30.  | Fountain Pen Ink  | 20                         | (iii) Such as Chelpark<br>Royal Blue, Blue-Black,<br>Black, Red |       |
| 31.  | Fluid Ink white   | 400                        | (i) Such as Kores (ii) Such as Camelin                          |       |
| 32.  | Fevi Quick (3 gms.)   | 100                        | Such as Pidilite  |       |
|      | Fevi Stick (15 gms.)  | 750                        | Such as Kores/Camelin   |       |
|      | Fax Roll (mx210mmx30mtr.)   | 300                        | Such as Kores   |       |
| ·    |   |                            |   |       |

|                 | L  |             | les e d                   | <u></u> |
|-----------------|--|-------------|---------------------------|---------|
| 35.             | Fancy Clip Plastic Coated 50pcs. In pkt.                 | 300         | (i) Such as Kores         |         |
|                 |  |             | (ii) Such as Apollo       |         |
|                 |  |             |                           |         |
| 36              | Gum Paste  |             |                           |         |
|                 | (a) 50 ml/60 ml  | 500         | Such as Camel/Kores       |         |
|                 | (b) 150ml  | 1800        | Such as Camel/Kores       |         |
|                 | (c) 750ml  | 200         | Such as Camel/Kores       |         |
| 37.             | Gum Tube 20ml  | 400         | (i) Such as Camel         |         |
| 57.             |  | .00         | (ii) Such as Kores        |         |
| 38.             | Highlighter Pen  | 700         | (i) Such as Luxor         |         |
| 56.             | inginginci i cii   | 700         | (ii) Such as Camelin      |         |
| 20              | D' 1 CI'   | 100         | · /                       |         |
| 39.             | Binder Clip  | 100         | Such as Oddy              |         |
|                 | (a) 32mm   |             |                           |         |
|                 | (b) 48mm   |             |                           |         |
|                 | (c) 64mm   |             |                           |         |
| 40.             | Jotter Pen   | 500         | (i) Such as Camelin       |         |
|                 |  |             | (ii) Such as Flair        |         |
|                 |  |             | (iii) Such as Luxor       |         |
| 41.             | Jotter Refill  | 1000        | (i) Such as Camelin       |         |
|                 |  |             | (ii) Such as Flair        |         |
|                 |  |             | (iii) Such as Link /Luxor |         |
| 42              | James 'U' Clip   | 175         | (i) Such as Kores         |         |
| '               | [  | 115         | (ii) Such as Ashoka       |         |
|                 |  |             | (iii) Such as Laxmi       |         |
| 12              | Photo State Paper containing 500 sheets in a pkt.        |             | Such as J.K.75 G.S.M.     |         |
| <del>43</del> . |  | 1500        |                           |         |
|                 | (a) F/S spectrum size                                    | 1500        | or above                  |         |
|                 | (b) A-3 size   | 10          |                           |         |
|                 | (c) A-4 size   | 1000        |                           |         |
| 44.             | Easy Copier A-4 size                                     | 800         | Such as J.K.              |         |
| 45.             | Leather Bound Register of Ledger Paper 28x17cm           |             | Superior Quality          |         |
|                 | (a) 4 quir   | 50          |                           |         |
|                 | (b) 6 quir   | 50          |                           |         |
|                 | (c) 8 quir   | 50          |                           |         |
|                 | (d) 10 quir  | 50          |                           |         |
| 46.             | Pen  | 50          | Such as Butter Flow Cello |         |
|                 | Photo State Paper containing 500 sheets in a Pkt.        |             | Such as Xerox             |         |
| 47.             |  | 700         | Such as Aerox             |         |
|                 | (a) F/S spectrum size (b) A-3 size                       | 20          |                           |         |
|                 | ` '  |             |                           |         |
|                 | (c) A-4 size   | 4000        |                           |         |
| 40              | (d) Legal size   | 100         | g : o t:                  |         |
| 48.             | Needle 3" & 4"   | 20          | Superior Quality          |         |
| 49.             | Numbering Machine Numax                                  | 5           | Such as Numax             |         |
| 50.             | Numbering Machine Ink                                    | 30          | (i) Such as Kores         |         |
|                 |  |             | (ii) Such as Camelin      |         |
| 51.             | Ordinary Carbon  | 100         | (i) Such as Kores         |         |
|                 |  |             | (ii) Such as Harmas       |         |
| 52.             | Pin Solid Headed wt. 100gm.                              | 1500        | (i) Such as Ashoka        |         |
| 53.             | Pin Cushion Ordinary Magnetic                            | 300         | Superior Quality          |         |
| 54.             | Pin Cushion Superior Quality Magnetic                    | 100         | Such as Omega Brand       |         |
| 55.             | Pen Stand transparent Superior Quality 4 sockets(Sample  | 30          | Superior Quality          |         |
|                 | required)  | 50          | Superior Quantity         |         |
| 56.             | Pen Stand transparent Superior Quality 2 sockets (Sample | 50          | Superior Quality          |         |
| 50.             | required)  | 50          | Superior Quality          |         |
| 57.             | Paper Tray Plastic                                       | 50          | Superior Quality          |         |
|                 |  |             |                           |         |
| 58.             | Paper Weight Glass Flat                                  | 600         | Superior Quality          |         |
| 59.             | Paper Weight Plastic Superior Quality                    | 50          | Superior Quality          |         |
| 60.             | Pencil Mug Superior quality Plastic                      | 30          | Such as Omega Brand       |         |
| 61.             | Punch Machine Single Hole Big size Iron No-500           | 20          | Such as Kangaroo          |         |
| 62.             | Punch Machine Double Hole                                | 15          | Such as Kangaroo          |         |
| 63.             | Pen 0.5 Hi-tech point                                    | 800         | Such as Pilot             |         |
| 64.             | Pen V-5 Hi-tech point                                    | 900         | Such as Pilot             |         |
| 65.             | Pen Ink  | 25          | Such as Pilot             |         |
| 66.             | Paper Clip Plastic                                       | 100         | Such as Omega/Kores       |         |
| 67.             | Paper Knife  | 360         | Such as whale             |         |
| 68.             | Plastic Scale 12"  | 300         | Such as Camelin/Kores     |         |
| 69.             | Pencil Carbon  | 1500        | Such as                   |         |
| 0).             | - 011011 Cu10011   | 1500        | Kores/SAPPHIRE            |         |
| 70              | Dan type correction Elvid Don                            | 200         |                           |         |
| 70.             | Pen type correction Fluid Pen                            | 200         | (i) Such as Corporate     |         |
| 7.              | D 11 11  | <b>5</b> 00 | (ii) Such as Kores        |         |
| 71.             | Pencil Rubber  | 700         | Such as Natraj            |         |
| 72.             | Plastic Folder 'L' size, one side transparent            | 2000        | Superior Quality          |         |
| 73.             | Plastic Folder 'L' size, both side transparent           | 200         | Superior Quality          |         |
|                 |  |             |                           |         |
| 74.             | Permanent Marker   | 50          | Such as Camelin           |         |
|                 |  |             |                           |         |

|      | L ,, ,,,  |            | To a so                |  |
|------|---|------------|------------------------|--|
|      | Pencil Sharpener  | 600        | Such as Natraj         |  |
| 76.  | Pen Holder Blue/Red   | 500        | (i) Such as Link       |  |
| 77.  | Butter Paper (Tracing Paper) - A/4 size                       | 200        | (i) Such as Desmart    |  |
|      |   |            | (ii)Such as Technova   |  |
| 78.  | Clip File (Sample required) F/S size                          | 50         | Superior quality       |  |
| 79.  | Ring File (sample required) F/S size                          | 50         | Superior quality       |  |
| 80.  | Pen 0.45 Fine Corbure   | 3000       | Such as Reynold        |  |
|      | Red-Blue Pencil checking                                      | 600        | (i) Such as Natraj     |  |
| 01.  | Red-Blue Pench checking                                       | 000        | ~                      |  |
|      |   |            | (ii) Such as Camelin   |  |
|      | Rulled Paper statement size                                   | 500        | Superior Quality       |  |
| 83.  | Spunge Superior Quality                                       | 600        | Superior Quality       |  |
| 84.  | Stepler   |            | Such as Kangaroo       |  |
|      | (a) size no. HD 45  | 100        | 7                      |  |
|      | (b) size no. 10   | 300        | ┪                      |  |
|      | (c) size no. HP 45  | 30         | -                      |  |
| 0.5  |   | 30         | C 1 IZ /IZ             |  |
| 85.  | Staples   |            | Such as Kores/Kangaroo |  |
|      | (a) size no. 24/6   | 500        |                        |  |
|      | (b) size no. 10   | 1000       |                        |  |
|      | (c) size no. 1320   | 100        |                        |  |
| 86.  | Shorthand Note Book containing 200 pages                      | 2000       | Superior Quality       |  |
|      | Sketch pen Black / Red  | 6500       | (i) Such as Luxor      |  |
| 07.  | Shoton pon Black / Itou                                       | 0200       | (ii) Such as Camelin   |  |
| 0.0  | Castina Was   | 201-4      |                        |  |
| 88.  | Sealing Wax   | 30 pkt.    | Such as Omega          |  |
| 89.  | Slip Book ruled containing 100 pages, no. '0' size            | 1500       | Superior Quality       |  |
|      | 12x10.5cm   |            |                        |  |
| 90.  | Slip Book ruled containing 100 pages, no. '00' size           | 1500       | Superior Quality       |  |
|      | 18x11cm   |            |                        |  |
| 91.  | Slip Pad Spiral Superior Quality containing 100 pages,        | 100        | Superior Quality       |  |
|      | size 21.5x14cm  |            | out the family         |  |
| 92.  | Slip Pad plain containing 100 pages, size 21.5x14cm           | 100        | Superior Quality       |  |
|      |   |            |                        |  |
|      | Sutli per kg.   | 450kg.     | Superior Quality       |  |
| 94.  | Stamp Pad Large size  | 20         | (i) Such as Camelin    |  |
|      |   |            | (ii) Such as Kores     |  |
|      |   |            | (iii) Such as Ashoka   |  |
| 95.  | Stamp Pad Medium size   | 120        | (i) Such as Camelin    |  |
|      |   |            | (ii) Such as Kores     |  |
|      |   |            | (iii) Such as Ashoka   |  |
| 96.  | Stamp Pad Ink Violet 30ml                                     | 150        | (i) Such as Camelin    |  |
| 90.  | Stamp Fau link violet 30mi                                    | 130        | · /                    |  |
|      |   |            | (ii) Such as Kores     |  |
| 97.  | Scissors Medium size 175mm                                    | 50         | Such as Wilson         |  |
| 98.  | Superior quality File Cover of Glazzy Sheet with cloth        | 750        | Superior Quality       |  |
|      | patti   |            |                        |  |
| 99.  | Stock Register leather binding                                |            | Superior Quality       |  |
| //.  | (a) 4 quire   | 5          |                        |  |
|      |   |            | $\dashv$               |  |
|      | (b) 6 quire   | 5          | _                      |  |
|      | (c) 8 quire   | 5          | _                      |  |
|      | (d) 10 quire  | 5          |                        |  |
| 100. | Thick White Paper size 17"x27" wt. 8kg containing 500         | 25 reem    | Superior Quality       |  |
|      | sheet in a ream   |            |                        |  |
| 101  |   | 20         | G : 0 1%               |  |
|      | Table Glass 5mm size 3'x2'                                    | 30         | Superior Quality       |  |
|      | Table Glass 5mm size 2'x1.5'                                  | 100        | Superior Quality       |  |
| 103. | Twin ball white 100gm containing 4 gola in a pack             | 50         | Superior Quality       |  |
|      | Thread ball coloured as per sample 100gm wt.                  | 3000       | Superior Quality       |  |
|      | Tracing paper thin per sheet                                  | 100        | Superior Quality       |  |
|      | Tag cotton mill made superior quality big per pkt. 1000       | 2500 lachi | Superior Quality       |  |
| 100. |   |            | puperior Quarity       |  |
| 10-  | (20 Lachi each) per lachi 50 tag 9" length                    | (125000)   | G 1 77                 |  |
|      | Type carbon kores 503 number                                  | 50 pkt.    | Such as Kores          |  |
|      | Thick Paste (Lai) Per kg.                                     | 80 kg      | Superior Quality       |  |
| 109. | Table top (spondylitish) transparent plastic/fiber sheet size | 20         | Superior Quality       |  |
|      | 16"x22"x10mm  |            |                        |  |
| 110. | Waste Paper Basket without jali                               | 200        | Superior Quality       |  |
|      | White sewing reel of Vardhaman thread no. (400mm)             | 25         | Such as Vardhaman      |  |
| **** | ARTH 310  | 23         | Varianianiani          |  |
|      | KINTII JIV  |            |                        |  |

## HIGH COURT OF JUDICATURE AT ALLAHABAD LUCKNOW BENCH, LUCKNOW.

## LIST OF COMPUTER STATIONERY & MAINTENANCE ITEMS FOR THE FINANCIAL YEAR 2014 – 2015

#### <u>Important:</u>

- Authorized Dealer/Retailer/Distributor/Reseller should also provide copies of such authorization.
- 2 Preference will be given to Original Equipment Manufacturer / Authorized Dealer.

| S.N. | ITEMS                               | QUANTITY                     | REQUIREMENT<br>(PROJECTED) | Preferred make or its Equivalent | Specification | Rate<br>(in Rs.) |
|------|-------------------------------------|------------------------------|----------------------------|----------------------------------|---------------|------------------|
| Α    | Blank Continuous Papers             |                              |                            |                                  |               |                  |
| 1    | 15x12x <b>3</b> (60 GSM)            | Per Pkt of                   | 375                        | (i) Tirupati<br>International    |               |                  |
| '    | 13X12X <b>3</b> (00 GGW)            | 250 Sheets                   | 373                        | (ii)                             |               |                  |
| 2    | 10x12x <b>3</b> (60 GSM)            | Per Pkt of                   | 450                        | (i) Tirupati<br>International    |               |                  |
| _    | (33 35)                             | 250 Sheets                   | 100                        | (ii)                             |               |                  |
| 3    | 15x12x <b>3</b> (70 GSM)            | Per Pkt of                   | 10                         | (i) Tirupati<br>International    |               |                  |
|      | (10 00111)                          | 250 Sheets                   |                            | (ii)                             |               |                  |
| 4    | 15x12x <b>2</b> (70 GSM)            | Per Pkt of                   | 20                         | (i) Tirupati<br>International    |               |                  |
|      | 198128 <b>2</b> (70 GOW)            | 500 Sheets                   | 20                         | (ii)                             |               |                  |
| 5    | 15x12x <b>1</b> (70 GSM)            | Per Pkt of<br>1000<br>Sheets | 30                         | (i) Tirupati<br>International    |               |                  |
|      |                                     |                              |                            | (ii)                             |               |                  |
| 6    | 10x12x <b>3</b> (70 GSM)            | Per Pkt of<br>250 Sheets     |                            | (i) Tirupati<br>International    |               |                  |
|      |                                     |                              |                            | (ii)                             |               |                  |
| 7    | 10x12x <b>2</b> (70 GSM)            | Per Pkt of                   | 30                         | (i) Tirupati<br>International    |               |                  |
| ,    | TOXIZAZ (FO GOIM)                   | 500 Sheets                   |                            | (ii)                             |               |                  |
| 8    | 10x12x <b>1</b> (70 GSM)            | Per Pkt of<br>1000           | 120                        | (i) Tirupati<br>International    |               |                  |
|      | TOXIZXI (TO GOIVI)                  | Sheets                       | 120                        | (ii)                             |               |                  |
| В    | Storage Media                       |                              |                            |                                  |               |                  |
| 9    | Compact Disk (CD-R) 700 MB          | Bulk pack<br>of 100          | 5                          | Sony / HP                        |               |                  |
| 10   | Mini DVD-R with Jewel Case (1.4 GB) | One Pack<br>of 5             | 5                          | Moser Baer                       |               |                  |
| 11   | DVD- R (4.7 GB)                     | Bulk pack<br>of 100          | 5                          | Sony / HP                        |               |                  |
| 12   | DVD- R with Jewel Case (4.7 GB)     | One Pack<br>of 5             | 5                          | Sony / HP                        |               |                  |

| 13  |    |  |          |     |   |      |
|---|----|--|----------|-----|---|------|
| 19  | 13 |  | Per Unit | 5   |   |      |
| 16  | 14 |  | Per Unit | 5   |   |      |
| USB Flash Drive USB 2.0 (32    Per Unit    S  | 15 |  | Per Unit | 5   |   |      |
| USB Flash Drive - USB 2.0   | 16 |  | Per Unit | 5   | (Model –<br>JetFlash 380S /<br>380G equivalent        |      |
| USB Flash Drive (128 GB)  | 17 | (16 GB)<br>(Hybrid Dual Pen Drive) with 1          | Per Unit | 5   | iBall   |      |
| 19  | 18 | USB 3.0 – Speed 200 Mb/s                           | Per Unit | 5   | Jetflash 760 equivalent or                            |      |
| 20  | 19 | USB 3.0 - Speed 200 Mb/s                           | Per Unit | 5   | Jetflash 780 equivalent or                            |      |
| 21  | 20 | USB 3.0 - Speed 150 Mb/s                           | Per Unit | 5   | Jetflash 780 equivalent or                            |      |
| Per Unit  | 21 | USB 3.0 - Speed 100 Mb/s                           | Per Unit | 5   | Jetflash 780 equivalent or                            |      |
| Per Unit   Seagate / Western Digital  | 22 | Harddisk (2 TB)<br>USB 3.0 – Data Transfer         | Per Unit | 5   |   |      |
| External Portable USB   Wireless Storage (1 TB)   USB 3.0 - Data Transfer Speed upto 5 Gb/s or better   Fer Unit   Seagge   Storage   LaCie (Model-FUEL)  | 23 | Harddisk (1 TB)<br>USB 3.0 – Data Transfer         | Per Unit | 5   |   |      |
| C   Laser Printer Toner Cartridges   Per Unit   Samsung   | 24 | Wireless Storage (1 TB)<br>USB 3.0 – Data Transfer | Per Unit | 5   | (Model-Wireless<br>Plus Mobile<br>Devices<br>Storage) |      |
| C Laser Printer Toner Cartridges  Toner Cartridge MLTD205L - For Samsung ML 3710nd Laser Printer  Toner Cartridge MLTD205S - For Samsung ML 3710nd Laser Printer  Toner Cartridge MLTD205S - For Samsung ML 3710nd Laser Printer  Toner Cartridge SCXD-4725A - For Samsung SCX-4521FS Multi Function Printer  Toner Cartridge MLT-103L - For Samsung SCX-4728FD  Per Unit  Samsung  Samsung  Toner Cartridge MLT-103L - For Samsung SCX-4728FD  Per Unit  Toner Cartridge HP CC364A (64A) - For HPLJ P4015n  Per Unit  Toner Cartridge HP Q5949A  Per Unit  H P   |    |  |          |     |   |      |
| Toner Cartridge MLTD205L – For Samsung ML 3710nd Laser Printer  Toner Cartridge MLTD205S – For Samsung ML 3710nd Laser Printer  Toner Cartridge SCXD-4725A 28 – For Samsung SCX-4521FS Multi Function Printer  29 Toner Cartridge MLT-103L – For Samsung SCX-4728FD  Toner Cartridge HP CC364A (64A) – For HPLJ P4015n  Per Unit  Toner Cartridge HP Q5949A  Per Unit  Toner Cartridge HP Q5949A | 25 |  | Per Unit | 5   |   |      |
| 26   For Samsung ML 3710nd   Per Unit   150   Samsung   | С  | Laser Printer Toner Cartridges                     |          |     |   | <br> |
| 27   For Samsung ML 3710nd   Per Unit   10   Samsung  | 26 | For Samsung ML 3710nd<br>Laser Printer             | Per Unit | 150 | Samsung   |      |
| 28 - For Samsung SCX-4521FS Multi Function Printer  29 Toner Cartridge MLT-103L - For Samsung SCX-4728FD  30 Toner Cartridge HP CC364A (64A) - For HPLJ P4015n  31 Toner Cartridge HP Q5949A  32 Per Unit  34 Per Unit  40 H P  | 27 | For Samsung ML 3710nd<br>Laser Printer             | Per Unit | 10  | Samsung   |      |
| 29         For Samsung SCX-4728FD         Per Unit         5         Samsung           30         Toner Cartridge HP CC364A (64A) – For HPLJ P4015n         Per Unit         5         H.P.           31         Toner Cartridge HP Q5949A         Per Unit         40         H.P.   | 28 | - For Samsung SCX-4521FS                           | Per Unit | 60  | Samsung   |      |
| 30 (64A) – For HPLJ P4015n Per Unit 5 H.P.  31 Toner Cartridge HP Q5949A Per Unit 40 H.P.   | 29 |  | Per Unit | 5   | Samsung   |      |
|   | 30 |  | Per Unit | 5   | H.P.  |      |
|   | 31 |  | Per Unit | 40  | H.P.  |      |

|    | Г   |          | I           | I             | I | 1 |
|----|---|----------|-------------|---------------|---|---|
| 32 | Toner Cartridge HP Q7553A<br>(53A) – For HPLJ P2015n            | Per Unit | 60          | H.P.          |   |   |
| 33 | Toner Cartridge HP CC 388A (88A) – For HPLJ P1008               | Per Unit | 300         | H.P.          |   |   |
| 34 | Toner Cartridge HP CE 278A (78A) – For HPLJ 1606dn              | Per Unit | 12          | H.P.          |   |   |
| 35 | Toner Cartridge HP Q2612A<br>(12A) – For HPLJ 1020              | Per Unit | 5           | H.P.          |   |   |
| 36 | Laser Jet Toner Cartridge HP<br>CB 436A (36A) – For HPLJ<br>MFP | Per Unit | 5 🛥         | H.P.          |   |   |
| 37 | Laser Jet Toner Cartridge HP<br>Q7516A (16A) – For HPLJ<br>5200 | Per Unit | 5           | H.P.          |   |   |
|    | Laser Jet Toner Cartridge for HPLJ 2820 Multifunction Printer   |          |             |               |   |   |
|    | (i) Black (Q3960A)  | Per Unit | 4           | H.P.          |   |   |
| 38 | (ii) Cyan (Q3961A)  | Per Unit | 2           | H.P.          |   |   |
|    | (iii) Yellow (Q3962A)   | Per Unit | 2           | H.P.          |   |   |
|    | (iv) Magenta (Q3963A)   | Per Unit | 2           | H.P.          |   |   |
|    | (v) Imaging Drum (Q3964A)                                       | Per Unit | 4           | H.P.          |   |   |
|    | Laser Jet Toner Cartridge for HP CP 1515n Colour Printer        |          |             |               |   |   |
|    | (i) Black (CB540A)  | Per Unit | 4           | H.P.          |   |   |
| 39 | (ii) Cyan (CB541A)  | Per Unit | 2           | H.P.          |   |   |
|    | (iii)Yellow (CB542A)  | Per Unit | 2           | H.P.          |   |   |
|    | (iv) Magenta (CB543A)   | Per Unit | 2           | H.P.          |   |   |
| D  | Deskjet Printer Ink Cartridges                                  |          |             |               |   |   |
| 40 | Ink Cartridge for HP Desk Jet<br>K109A (Black 703)              | Per Unit | 10          | H.P.          |   |   |
| 41 | Ink Cartridge for HP Desk Jet<br>K109A (Color 703)              | Per Unit | 10          | H.P.          |   |   |
| E  | Printer Ribbons (Black)   |          |             |               |   |   |
| 42 | Printer Ribbon for WeP LQ 540DX                                 | Per Unit | 10          | WeP           |   |   |
| 43 | Printer Ribbon for WeP LQDSI-<br>5235                           | Per Unit | 25          | WeP           |   |   |
| 44 | Printer Ribbon for Lipi Line<br>Printer MT6/XX/T6xx             | Per Unit | 40          | LIPI          |   |   |
| 45 | Printer Ribbon for Lipi 2280+<br>Dot Matrix Printer             | Per Unit | 20          | Tally Genicom |   |   |
| 46 | Printer Ribbon of TVSE MSP<br>455 DMP                           | Per Unit | 50          | TVS           |   |   |
|    |   |          | <del></del> | <del></del>   |   |   |

| F  | Printer Heads  |          |           |   |  |
|----|--|----------|-----------|---|--|
| 47 | Printer Head for LIPI 2280+<br>DMP   | Per Unit | On demand | LIPI  |  |
| 48 | Printer Head for Wep LQDSI-<br>5235  | Per Unit | On demand | Wipro   |  |
| G  | Network and Electrical Items   |          |           |   |  |
| 49 | Cat6 UTP Patch Cord –<br>Molded Type (1 mtr. )   | Per Unit | 25        | Dlink / Digilink /<br>Dax   |  |
| 50 | Cat6 UTP Patch Cord –<br>Molded Type (2 mtr.)  | Per Unit | 25        | Dlink / Digilink /<br>Dax   |  |
| 51 | Cat6 UTP Patch Cord –<br>Molded Type (3 mtr. )   | Per Unit | 25        | Dlink / Digilink /<br>Dax   |  |
| 52 | Cat6 UTP Patch Cord –<br>Molded Type (5 mtr. )   | Per Unit | 25        | Dlink / Digilink /<br>Dax   |  |
| 53 | Cat6 I/O Box Single with surface mount box   | Per Unit | 25        | Dlink / Digilink /<br>Dax   |  |
| 54 | 2 port KVM Switch (PS2) and 2 KVM Cables with sound support.   | Per Unit | 5         | Belkin / Dlink /<br>Digilink  |  |
| 55 | 2 port KVM Switch (USB) and 2 KVM Cables with sound support.   | Per Unit | 5         | Belkin / Dlink /<br>Digilink  |  |
| 56 | 4 port KVM Switch (PS2) and 4 KVM Cables with sound support.   | Per Unit | 5         | Belkin / Dlink /<br>Digilink  |  |
| 57 | 8 port KVM Switch (PS2) and 8 KVM Cables with sound support.   | Per Unit | 5         | Belkin / Dlink /<br>Digilink  |  |
| 58 | Lan Tester   | Per Unit | 5         | IBall / Belkin  |  |
| 59 | Power Adapter for 8 Port Dlink / Linksys Switch (12 Volt and 1 Amp.)                                       | Per Unit | 5         |   |  |
| 60 | Power Adapter for 8 Port Dlink / Linksys Switch (5 Volt and 1 Amp.)  | Per Unit | 5         |   |  |
| 61 | Power Adapter for Dell Latitude<br>E-5420 (90 W)   | Per Unit | 5         | Dell  |  |
| 62 | Dual USB Power Adapter<br>(Capable of charging 2 devices<br>simultaneous)                                  | Per Unit | 5         | Belkin / Amkette  |  |
| 63 | 4 Port USB HUB – USB 3.0   | Per Unit | 5         | Belkin / iBall  |  |
| 64 | Bluetooth 4.0 USB Micro<br>Adapter   | Per Unit | 5         | IOGEAR / iBall /<br>Belkin  |  |
| 65 | USB Wireless Broadband<br>Modem (HSPA+) with 3G SIM<br>support & download speed of<br>14.4 Mbps or better. | Per Unit | 5         | Huawei /<br>Micromax  |  |
| 66 | USB Pocket Router (HSPA+) with 3G SIM support & download speed of minimum 21 Mbps or better.               | Per Unit | 5         | (i) Dlink (Model :<br>DWR<br>-730 or<br>better)<br>(ii) Huawei<br>(Model –<br>E5151 or<br>better) |  |
| 67 | Evotv XL   | Per Unit | On demand | Amkette   |  |

| 68 | Gigabit Network USB Sharer –<br>(Supports 4 Ports USB 2.0<br>ports) | Per Unit        | 5                     | iBall<br>(Model : iB-<br>GNUSB4PS)  |  |
|----|---|-----------------|-----------------------|---|--|
| 69 | Ethernet USB Print Server (Linux supported)                         | Per Unit        | 5                     | Dlink / Digisol /<br>Any standard<br>make<br>(Model – Digisol<br>DG-PS1010U)<br>equivalent or<br>better |  |
| 70 | Micro USB OTG Cable   | Per Unit        | 5                     | Callmate /  |  |
| 71 | Micro USB Data Sync &<br>Charger Cable                              | Per Unit        | 5                     | Callmate /  |  |
| н  | Keyboard and Mouse  |                 |                       |   |  |
| 72 | Keyboard (PS/2) 108/105 Keys<br>(Black)                             | Per Unit        | 10                    | Logitech  |  |
| 73 | Keyboard (USB) 108/105 Keys (Black)                                 | Per Unit        | 10                    | Logitech  |  |
| 74 | Optical Mouse (PS/2) (Black)  | Per Unit        | 10                    | Logitech  |  |
| 75 | Optical Mouse (USB) (Black)   | Per Unit        | 10                    | Logitech  |  |
| 76 | Wi-Key Touch / Wireless Keyboa                                      | rd With Inbuilt | Mouse <sup>10</sup> = | Amkette /<br>Logitech   |  |
| I  | Batteries   |                 |                       |   |  |
| 77 | 17 Ah 12V SMF Battery   | Per Unit        | 8                     | Quanta / Exide /<br>Numeric   |  |
| 78 | 26 Ah 12V SMF Battery   | Per Unit        | 20                    | Quanta / Exide /<br>Numeric   |  |
| 79 | 28 Ah 12V SMF Battery   | Per Unit        | 50                    | Quanta / Exide /<br>Numeric   |  |
| 80 | Notebook Battery for Dell<br>Latitude E-5420 Model                  | Per Unit        | 5                     | Dell  |  |
| 81 | Notebook Battery for HP6710s<br>Model                               | Per Unit        | 5                     | HP  |  |
| J  | Computer Sheet Data Binder  |                 |                       |   |  |
| 82 | Data Binder 10"x12" Left side /<br>Up side open                     | Per Unit        | 30                    | Prodot  |  |
| 83 | Data Binder 15"x12" Left side /<br>Up side open                     | Per Unit        | 30                    | Prodot  |  |
| К  | Other Peripherals & Maintenan                                       | ce Items        |                       |   |  |
| 84 | Mouse Pad (Clath)   | Per Unit        | On demand             | (i) iBall   |  |
| 04 | Mouse Pad (Cloth)   | Per Unit        | On demand             | (ii)  |  |
| 85 | Mouse Pad with palm rest<br>(Cloth)                                 | Per Unit        | On demand             | iBall   |  |

|    |  |                    |           |   | <br> |
|----|--|--------------------|-----------|---|------|
| 86 | CD Wallet/Bag – Flex Cloth (for around 100 CDs)    | Per Unit           | On demand | Amkette Regular   |      |
| 87 | CD Case Square (For Single CD)                     | One Pack<br>of Ten | On demand | iBall / Moser<br>Baer   |      |
| 88 | CD/DVD Paper Cover                                 | One pack of 100    | On demand |   |      |
| 89 | LCD Cleaning Kit                                   | Per Unit           | 5         |   |      |
| 90 | CD/DVD Lens Cleaning Kit                           | Per Unit           | 5         |   |      |
| 91 | All-in-One / Multipurpose<br>Cleaning Kit          | Per Unit           | 10        | Amkette / iBall   |      |
| 92 | CD & Paper Shredding<br>Machine                    | Per Unit           | On demand |   |      |
| 93 | Paper Tray Stationery<br>Organizer                 | Per Unit           | On demand | Amkette / Solo  |      |
| 94 | Surge Protector (4 sockets)                        | Per Unit           | 10        | Anchor / Belkin   |      |
| 95 | Wireless Headphone                                 | Per Unit           | On demand | Amkette<br>(Model :<br>Trubeats Air 2.4<br>Wireless<br>Headphone) |      |
| 96 | Web Camera (3 Mega Pixel with Right Light Support) | Per Unit           | 5         | Logitech<br>(Model :<br>Webcam<br>C270h)                          |      |
| 97 | All-in-One Card Reader / Writer                    | Per Unit           | 5         | Belkin / iBall  |      |
| 98 | ISO-Propyl Alcohol                                 | 500 M.L            | 5         |   |      |
| 99 | Hydrogen Peroxide                                  | 500 M.L            | 2         |   |      |