

**TENDER DOCUMENT FOR SUPPLY OF GENERAL STATIONERY AND
COMPUTER STATIONERY ITEMS IN HIGH COURT
LUCKNOW BENCH, LUCKNOW**

DATE OF ISSUE : 13-02-2018

TENDER AVAILABLE FROM : 1. STATIONERY SECTION OF
HIGH COURT, LUCKNOW BENCH
Ph. 0522-2722501 Ext. 22922
Ph. 08004905847

2.OFFICIAL WEBSITE OF
ALLAHABAD HIGH COURT
(www.allahabadhighcourt.in)

LAST DATE OF SUBMISSION : 2.00 PM ON 06.03.2018

DATE OF OPENING : 3.30 PM ON 06.03.2018

माननीय उच्च न्यायालय इलाहाबाद, लखनऊ खण्ड पीठ लखनऊ
सामान्य लेखन सामग्री एवं कम्प्यूटर स्टेशनरी की आपूर्ति हेतु
निविदा सूचना

एतद द्वारा माननीय उच्च न्यायालय, लखनऊ खण्ड पीठ, लखनऊ हेतु वित्तीय वर्ष 2018-2019 में प्रयोग होने वाले सामान्य लेखन सामग्री एवं कम्प्यूटर स्टेशनरी की आपूर्ति हेतु मोहरबन्द निविदायें व्यापार-कर/जी0एस0टी0 में पंजीकृत फर्मों द्वारा निर्धारित प्रारूप पर आमंत्रित हैं। इच्छुक फर्म निर्धारित प्रारूप, नियम एवं शर्तों सहित माननीय उच्च न्यायालय लखनऊ खण्ड पीठ, लखनऊ के लेखन-सामग्री अनुभाग से किसी भी कार्य दिवस में प्रातः 10 बजे से 3 बजे अपरान्ह के मध्य रु0 500/- (वापसी योग्य नहीं) का भुगतान कर दिनांक 05.03.2018 तक प्राप्त कर सकते हैं। निविदा प्रपत्र को माननीय उच्च न्यायालय की अधिकारिक वेबसाइट www.allahabadhighcourt.in से भी डाउनलोड किया जा सकता है। डाउनलोड किये गये निविदा प्रपत्र के साथ 'वरिष्ठ निबंधक, उच्च न्यायालय, लखनऊ खण्ड पीठ, लखनऊ के नाम रु0 500/- (वापसी योग्य नहीं) मूल्य (निविदा प्रपत्र शुल्क) का डिमाण्ड ड्राफ्ट, जोकि लखनऊ में भुगतान योग्य हो संलग्न होकर न्यायालय में प्राप्त किये जायेंगे तथा लेखन-सामग्री अनुभाग से प्राप्त निविदा प्रपत्र नगद रसीद संलग्न हो कर न्यायालय में जमा किये जायेंगे। निविदायें दिनांक 06.03.2018 अपरान्ह 2 बजे तक माननीय उच्च न्यायालय, लखनऊ खण्ड पीठ, लखनऊ, के लेखन-सामग्री अनुभाग में प्राप्त की जायेंगी एवं उसी दिन दिनांक 06.03.2018 को अपरान्ह 3.30 बजे समिति के समक्ष श्री संजीव कुमार, विशेष कार्याधिकारी (न्या0) (स्थापना) (अध्यक्ष) के कक्ष में खोली जायेंगी। जो निविदादाता निविदा के खुलने के समय उपस्थित रहना चाहते हैं, कक्ष में समय से उपस्थित रहें। न्यायालय को किसी निविदा को, किसी भी समय, बिना कारण बतायें निरस्त करने का अधिकार रहेगा।

(विकास कुँवर श्रीवास्तव)
वरिष्ठ निबंधक

High Court of Judicature at Allahabad, Lucknow Bench, Lucknow
Tender Notice
For supply of General Stationery & Computer Stationery items

Sealed Tenders on prescribed proforma are invited from the Firms registered under Trade Tax/GST for supply of General Stationery & Computer Stationery items to be used in this Court during the financial year 2018-2019. Desirous Firms may obtain the prescribed proforma alongwith Terms & Conditions from the Stationery Section of the Court on any working day between 10-00 a.m. to 3-00 p.m. on payment of Rs.500/- only (non refundable) upto 05.03.2018. Tender Form can also be downloaded from the official website www.allahabadhighcourt.in of the Allahabad High Court. Downloaded Forms can be submitted alongwith a Demand Draft of Rs. 500/- (non refundable) towards Tender Document Fee in favour of "Senior Registrar, High Court, Lucknow Bench, Lucknow" payable at Lucknow and the tender document, received from the Stationery Section of High Court Lucknow Bench, Lucknow be submitted alongwith cash receipt of Rs. 500/-(non refundable). The Tender may be submitted latest by 06.03.2018 upto 2-00 p.m. in the Stationery Section of this Court positively. The Tenders so received shall be opened on 06.03.2018 at 3-30 p.m. before the committee in the Chamber of Sri Sanjeev Kumar, O.S.D. (J)(E) (Chairman) in presence of the authorized representative of the Tenderers who wish to remain present at that time. The Court reserves the right to reject any Tender without assigning any reason.

(Vikas Kunvar Srivastava)
Senior Registrar

2. Scope of Work

2.1 Service Providing General Stationery and Computer Stationery items as specified in the description of items in Part A and Part B.

2.2 Period of Contract Financial Year 2018-19

2.3 Quantity & Estimated Cost Estimated quantity of items required is mentioned in the Description of Items . However it should be clearly noted that High Court shall place the order only as per the actual requirement from time to time. The estimated value of the works will be Rs. 90,000/- (Approx)

2.4 Supply Requirement The supply of item shall be made to this office within 3 days of written order. In case of emergency, telephonic intimation shall be considered as order and delivery should be made within 24 hrs accordingly.

High Court will have the authority to place order for supply of items beyond office hours and on holidays, for which, no additional payment will be made.

3. Instruction to Tenderer

(3.1) ELIGIBILITY CONDITIONS

- (a) The tenderer should be a reputed stationery supplier having well established office/showroom, located within Lucknow city.
- (b) The tenderer should have been registered with Trade Tax/GST authorities and enclose the copy of Registration Certificate.
- (c) The tenderer should have PAN allotted to him by IT Department(Copy should be enclosed)

(3.2) COST OF TENDER

The tenderer shall bear all costs associated with the preparation and submission of the tender. High Court Lucknow in no case be responsible for these costs regardless of the conduct or outcome of the Tender process.

(3.3) TENDER DOCUMENTS

3.3.1 Tender Documents includes

- a. Notice Inviting Tender
- b. Scope of Work
- c. Instructions to tenderer
- d. General Conditions of the contract
- e. Tender Form
- f. Authorization letter for attending tender opening
- g. Earnest Money Deposit

3.3.2 The tenderer is expected to examine all instructions, forms, terms and specification in the Tender Document. Failure to furnish all the information required as per Tender Document or submission of the tenders not substantially responsive to the Tender Document in every respect will be at the tenderer's risk and may result in rejection of the tender.

(3.4) AMENDMENT TO TENDER DOCUMENTS

Any future corrigenda/amendment shall be uploaded only on the official website of Allahabad High Court www.allahabadhighcourt.in. Tenderers are advised to visit the website regularly during this period. In case of any query please write to Mr. Umesh Pandey, Section Officer, Stationery Section, High Court Lucknow Bench, Lucknow Mob. 8004905847.

(3.5) DOCUMENTS COMPRISING THE TENDER

The tender prepared by the tenderer shall comprise the following components

- (a) Documentary evidence in accordance with clause 3.1 to establish that the tenderer is eligible to tender and is qualified to perform the contract if his tender is accepted.
- (b) EMD furnished is in accordance with clause 3.8.
- (c) Tender Form and Price completed in accordance with clause 3.6.
- (d) Copy of Partnership Deed or proprietorship deed or Articles/Memorandum of Association as the case may be.
- (e) The tenderer shall furnish the particulars of his past performance with PSUs/Government Departments/Scheduled Banks/Reputed firms etc.
- (f) PAN/TIN/CIN/GST of firm/company.
- (j) Sales Tax/Service Tax/GST Registration number of firm/company.

(3.6) TENDER FORM

The tenderer shall complete the Tender Form as per Form I of Section III and the appropriate price part A for General Stationery and part B for Computer Stationery furnished in the tender document covering the items to be supplied.

(3.7) PRICE TENDER

- (a) The supply of the items shall strictly be as per the requirement and specifications.
- (b) Prices will be fixed and inclusive of taxes and statutory duties applicable, packing, forwarding, freight, insurance and other charges as applicable.

- (c) The rates quoted by the selected firm and approved by this Hon'ble Court shall remain valid throughout the period of the contract and requests to increase the rates for any item(s) during the period of the contract shall not be considered.

(3.8) EARNEST MONEY DEPOSIT (EMD)

- 3.8.1** The tenderer shall furnish, as part of his tender, a tender earnest money of Rs.20,000/- in the form of Demand Draft drawn in favour of **Senior Registrar, High Court of Judicature at Allahabad, Lucknow Bench, Lucknow.**

(3.9) FORMAT AND SIGNING OF TENDER

- 3.9.1** The original tender shall be signed by the tenderer or a person duly authorized by him on each page to bind the tenderer for the contract.
- 3.9.2** The overwriting/erasures in the tender made by the tenderer shall be signed by the person signed the tender. Unsigned over writing/erasures shall not be considered.

(3.10) SUBMISSION OF TENDERS

- (a) Tender must be submitted in one outer envelope having name, address and phone number of tenderer. The cover should be superscripted as “ **Tender for supply of General Stationery and Computer Stationery to be opened on 06/03/2018**”. The tenders should be submitted duly sealed and addressed to **The Senior Registrar, High Court of Judicature at Allahabad, Lucknow Bench, Lucknow**

(3.11) TENDER OPENING ON 06/03/2018

(3.12) PERIOD OF VALIDITY OF TENDERS Financial Year 2018-19

HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH,
LUCKNOW

Terms & Conditions of Tender

1. The Tenderer shall send the samples with their Brand names of Stationery items along with their Tender in a sealed packet. Tenders not supported by the samples with their Brand names will not be considered. For Computer Stationery, Brand name should be clearly mentioned along with rates and tenderer need not to send samples for items under head B, C, D, E, H of Computer Stationery.
2. The Tenderer must be having a local sales and maintenance service support office since last three years at Lucknow.
3. The Tenderer may obtain the Tender Document alongwith Term & Conditions from the office of Section Officer (Stationery) of the court on any working day between 10.00AM to 3.00PM on payment of Rs. 500/- only(non refundable) up to 05.03.2018. Tender form can also be downloaded from the official website www.allahabadhighcourt.in of the Allahabad High Court. Downloaded Forms/Forms received from Stationery Section Of High Court Lucknow Bench, Lucknow be submitted alongwith a Demand Draft/Cash receipt of Rs, 500/-(non refundable) as per rules towards Tender Document Fee in favour of “ Senior Registrar, High Court of Judicature at Allahabad. Lucknow Bench, Lucknow”
4. The Tenderer shall deposit the Earnest Money of Rs. 20,000/- in the form of a Fixed Deposit of a Nationalized Bank/Bank Draft / Banker’s Cheque payable at Lucknow in favour of the “Senior Registrar, High Court, Lucknow Bench, Lucknow” along with their Tenders. The earnest money deposited by the unsuccessful tenderer shall be returnable after finalizing of Tender Process. For the successful tenderer, the Earnest Money will be returned after depositing the Security Money of Rs. 40,000/- by the Successful Tenderer.
5. The Security Money of Rs. 40,000/- will be kept in form of Fixed Deposit of a Nationalized Bank for 12 months with , High Court, Lucknow Bench, Lucknow, which is returnable, after the end of F.Y. 2018-2019.
6. The Firms shall charge the rates as accepted by the Court for each item throughout the financial year 2018-2019. Rates once approved shall not be enhanced within the financial year.
7. The Firms approved shall supply the requisite items within a period of three days from the date of written Order. In case of any failure in this regard, the Court shall have a right to deduct reasonable amount from Security Money as penalty.
8. The Firms shall arrange the supply of required items through their own conveyance.
9. Tenderer shall guarantee that the items supplied to the High Court under this tender shall be of the best quality as per specification and new (i.e. fresh stock) in all respect. The items supplied shall in no case be beyond the date of expiry.
10. If any item supplied by the firms is not found upto the mark and not in accordance with the approved samples, the items will not be accepted and the supplier shall be liable to pay 5% of cost as damages of the particular work order.
11. In case tenderer fails to execute the said work/supply within the stipulated time, High Court will be at liberty to get the material/items from the open market, without any notice to the tenderer and any additional cost incurred by High Court for the same shall be recovered from the tenderer.

12. The offer of tender for supply of General Stationery and Computer Stationery during F. Y. 2018-19 can be canceled at any time at the discretion of the Court without assigning any reason.
13. The rates should be quoted including all charges and taxes, nothing extra shall be paid.
14. The Court reserves the right to reject any Tender without assigning any reason.
15. The Tenderer having no Shop and Registration No. need not to apply.
16. The Allahabad High Court, Lucknow Bench may at any time terminate the Contract by giving written notice to the Successful tenderer, without compensation to the Successful tenderer if the Successful tenderer becomes bankrupt or otherwise insolvent as declared by the competent Court provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the Allahabad High Court, Lucknow Bench.
17. The copy of PAN Card of tenderer and Trade Tax/GST Registration should be enclosed.
18. The obligation under the Contract Agreement shall be governed in accordance with law of India. All disputes or differences whatsoever arising between the Parties, out of or in relation to meaning, scope or execution of work or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof or breach thereof, shall be settled amicably. If, however, the Parties are not able to resolve such dispute or difference amicably, the same shall be referred for Arbitration to a Sole Arbitrator, the person appointed by Senior Registrar, High Court, Lucknow Bench, Lucknow. Decision of the Sole Arbitrator shall be binding on both the Parties. Place of Arbitration shall be Lucknow. The provision of the Arbitration and Conciliation Act, 1996 shall apply.

Senior Registrar

**HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH,
LUCKNOW**

TENDER FORM

To,

The Senior Registrar,
High Court of Judicature at Allahabad,
Lucknow Bench, Lucknow.

Sir,

- 1 We/I, undersigned, offer to supply stationery Items in conformity with the conditions of contract and specifications.
- 2 If our/my Tender is accepted, we/I will deposit an amount of Rs. 40,000/- in form of a fixed deposit of a Nationalized Bank for due performance of contract.
- 3 Tender submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement. We have submitted EMD of Rs. 20,000/- in the form of Demand Draft in favour of Senior Registrar, High Court of Judicature at Allahabad, Lucknow Bench, Lucknow.

Dated thisDay of.....2018

Signature of

In Capacity of.....

HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH,
LUCKNOW

Tender for supply of Stationery & Computer Stationery items for F.Y. 2018-19

1. Firm Name of Tenderer
2. Name of Proprietor/Partner
3. Address
4. Phone Nos
5. PAN No.

(Please enclose Photocopy)

6. Trade Tax/Vat Registration No
- (Please enclose Photocopy)

7. Details of Earnest Money:-

Draft No.

Drawn on (Bank)

Date

Amount

8. Name of Authorized person with phone number
(If any)

9. Experience (Years)

10. List of Major Clients
(Enclose Copy of orders/Contracts alongwith items list)

11. Any other Information/Documents
which may help High Court in assessing
Tenderer's capabilities for award of contract

Dated:-

(Signature of Tenderer)
Seal

HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH LUCKNOW

PART-A

Tender for General Stationery Items for Financial Year 2018-19

S. N.	Items	Make	Projected Demand	Rates (Rs.) & Brand
1	Azure/Ledger Paper 17"x27", 95 GSM containing 500 sheets in a ream (with cutting as per requirement of the Court)	Specially ISI Marked	300 ream	
2	Adding Roll Thermal Paper Dia 57 mm	Such as Desmat Brand	1300	
3	Adhesive Flag (Post-it-Pad)	Such as Oddy		
	(a) Size 1"x3"		1500	
	(b) Size 2"x3"		On Demand	
	(c) Size 3"x4"		On Demand	
	(d) Size 3"x5"		On Demand	
	(e) Size 5"x6"	On Demand		
4	Adhesive Flag (Post-it-Pad) Coloured	Such as Oddy		
	(a) Size 25x75mm (50x4 Colour)		1500	
	(b) Size 20x50mm (50x4 Colour)		On Demand	
5	Gel Pen	Such as Achiever	1100	
		Such as montex my Gel	1500	
6	Gel Refill	Such as Achiever	300	
		For pen mentioned in 5b	500	
7	Brown Paper Thick Size 36"x46"	Superior Quality	1 ream	
8	Borer Good Quality Plastic Handle	Superior Quality	1000	
9	Bound Register Size 28x17cm Such as (Sangam)	(i) 2Q	On Demand	
		(ii) 4Q	On Demand	
		(iii) 6Q	On Demand	
10	Black Lead Pencil	Such as Natraj/Camlin	3500	
11	Candle white per pkt. of 6 pcs. 180mm and no. 200	Superior Quality	200 Pkt	
12	Call bell superior quality	Such as Sharp Brand	30	
13	Clipboard plastic sheet transparent	Such as Omega/Kebica	75	
14	Tape white for easy Cello tape	Superior Quality		
	(a) 9 mtr.x1/2"		On Demand	
	(b) 33 mtr.x1/2"		1200	
	(c) 65 mtr.x1/2"		On Demand	
	(d) 33mtr.x1"		On Demand	
	(e) 65 mtr.x1"		On Demand	
	(f) 33 mtr.x1.5"		600	
	(g) 65 mtr.x1.5"		On Demand	
	(h)65 mtr.x4"		500	
15	Tape Brown for easy Cello tape Brown	Such as AVON		
	(a) 33 mtr.x1.5"		600	
	(b) 65 mtr.1.5"		On Demand	
16	Cello Gripper 0.15mm Pen	Such as Cello	1200	
17	Refill Cello Gripper 0.15mm Pen	Such as Cello	500	
18	Plastic coated envelope full plastic inside	Superior Quality		
	(iv) Size-20.5x25.5cm		1000	
	(v) Size-25x30cm		1000	
	(vi) Size-31x41cm	1000		
19	Calculator	Such as Casio-MJ-120 T	10	
20	Card Sheet white paper of 120 GSM size 3'x2'	Superior Quality	300	
21	Dot Pen transparent Blue, Black & red	Such as Cello	15000	
22	Dot Pen Refill Blue, Black & red	Refill of the pen mentioned in the above row	7000	
23	D.M.C. thread Red Colour (Per Lachi 100 gm)	Superior Quality	200	
24	Envelope plain brown size 11"x5"	Superior Quality	3000	

25	Envelope plain big brown size 16"x12"	Superior Quality	3000	
26	Envelope plain big brown size 18"x16" cloth coated	Superior Quality	2000	
27	Envelope plain big brown size 16"x12" cloth coated	Superior Quality	7000	
28	Envelope plain long brown size 16"x6"	Superior Quality	4500	
29	Envelope plain white size 10"x4.5"	Such as Tajmahal	1500	
30	Fountain Pen Superior Quality	Such as Camline/Flair	50	
31	Fountain Pen Ink	Such as Chelpark Royal Blue, Blue-Black, Black, Red	25	
32	Fluid Ink white	Such as Kores/Camlin	500	
33	Favi Quick 3gms.	Such as Pidilite	50	
34	Favi Stick (15gms.)	Such as Kores/Camlin	1200	
35	Fax Roll (mx210mmx30mtr.)	Such as Kores	400	
36	Fancy Clip Plastic Coated 50pcs. In pkt.	Such as Kores/Apollo	600	
37	Gum Paste			
	(a) 50ml	Such as Camel/Kores	700	
	(b) 150ml	Such as Camel/Kores	3000	
38	Gum Tube 20ml	Such as Favi Gum/Kores	300	
39	Highlighter Pen	Such as Luxor/Camelin	1000	
40	Highlighter Pen Ink	Such as Luxor/Camelin	50	
41	Binder Clip	Such as Oddy		
	(a) 32mm		50	
	(b) 48mm		50	
	(c) 64mm		50	
42	Jotter Refill	Such as Camilin/Montex/Link/Luxer	700	
43	James 'U' Clip	Such as Bell/Ashoka/Laxmi	300	
44	Photo State Paper containing 500 sheets in a pkt.	Such as J.K. 75 GSM or above	1500 Pkt.	
	(a) F/S spectrum size		On Demand	
	(b) A-3 size (c) A-4 size		On Demand	
45	Easy Copier A-4 size	Such as J.K.	800 Pkt.	
46	Leather Bound Register of Ledger Paper 28x17cm	Superior Quality		
	(a) 4 quir		On Demand	
	(b) 6 quir		On Demand	
	(c) 8 quir		On Demand	
	(d) 10 quir		On Demand	
47	Pen Butter Flow	Butter Flow Cello	3000	
48	Refill Butter Flow	Butter Flow Cello	1000	
49	Photo State Paper containing 500 sheets in a Pkt.	Such as Xerox/Spectra	1500 Pkt	
	(a) F/S spectrum size		On Demand	
	(b) A-3 size (c) A-4 size		3000 Pkt.	
50	Pin Solid Headed wt. 100gm.	Such as Ashoka	850	
51	Pin Cushion Superior Quality Magnetic	Such as Omega Brand	300	
52	Pen Stand transparent Superior Quality 4 sockets (Sample required)	Superior Quality	30	
53	Pen Stand transparent Superior Quality 2 sockets (Sample required)	Superior Quality	60	
54	Paper Tray Plastic	Superior Quality	50	
55	Paper Weight Glass Flat	Superior Quality	1000	

56	Paper Weight Plastic Superior Quality	Superior Quality	60	
57	Pencil Mug Superior quality Plastic	Such as Omega Brand	30	
58	Punch Machine Single Hole Big size cast Iron	Such as Kangaroo	100	
59	Punch Machine Double Hole No. 500 Big	Such as Kangaroo	30	
60	Pen 0.5 Hi-tech point	Such as Pilot	1000	
61	Pen V-5 Hi-tech point	Such as Pilot	1000	
62	Pen Ink	Such as Pilot	100	
63	Paper Knife	Such as Whale	1000	
64	Plastic Scale 12"	Such as Camlin /Kores	500	
65	Pencil Carbon	Such as Kores /SAPPHIRE	25 Pkt	
66	Carbon Full Size	Such as Kores /SAPPHIRE	1 Pkt.	
67	Pen type correction Fluid Pen	Such as Corporate /Kores	20	
68	Pencil Rubber	Such as Natraj	1000	
69	Plastic Folder 'L' shape, one side transparent F/S Size	Superior Quality	4000	
70	Plastic Folder 'L' shape, both side transparent F/S size	Such as Megha	1800	
71	Plastic Folder 'L' shape, both side transparent A4 size	Such as Megha	500	
72	Permanent Marker (Thick)	Such as Camlin/Kores	1100	
73	Permanent Marker (CD Marker)	Such as Camlin/Kores	200	
74	White Paint Marker	Such as Camlin/Kores	50	
75	Pencil Sharpener	Such as Natraj	800	
76	Pen Holder Blue / Red	Such as Link	250	
77	Engagement Pad Year 2019	Superior Quality	200	
78	Clip File F/S size	Superior Quality	30	
79	Ring File F/S size	Superior Quality	30	
80	Clip File Plastic A/4	Superior Quality	30	
81	Ring File Plastic A/4	Superior Quality	30	
82	pen 0.45 Fine Corbore	Such as Rorito(Fusion)	4000	
83	Refill 0.45 Fine Corbore Reynold	Refill of the pen mentioned in the above row	1000	
84	Red-Blue Pencil checking	Such as Natraj/Camelin	1000	
85	Sponge Superior Quality	Superior Quality	1000	
86	Magnifying Glass-size-75 mm	Superior Quality	10	
87	Stapler	Such as Kangaroo		
	(a) size no. HD 45		300	
	(b) size no. HD-10-D		400	
	(c) size no. HP 45		On Demand	
88	Staples	Such as		
	(a) size no. 24/6	Kores/Kangaroo	1000	
	(b) size no. 10		1500	
	(c) size no. 1320		On Demand	
89	Shorthand Note Book containing 200 pages(90GSM)	Superior Quality	2500	
90	Sketch pen Black / Red	Such as Luxor/Camelin	8000	
91	Sealing Wax	Such as Omega	30 Pkt	
92	Slip Book ruled containing 100 pages, no. '0' size 12x10.5cm	Superior Quality	2000	
93	Slip Book ruled containing 100 pages, no. '00' size 18x11cm	Superior Quality	800	
94	Slip Book ruled containing 100 pages, size 11x8.5cm	Superior Quality	200	
95	Slip Pad Spiral Superior Quality containing 100 pages, size 21.5x14cm	Superior Quality	200	
96	Sutli per kg.	Superior Quality	600 Kg	
97	Stamp Pad Large size	Such as Camlin/Kores/Ashoka	30	
98	Stamp Pad Medium size	Such as Camelin/Ashoka/Ko	120	

		res		
99	Stamp Pad Ink Violet 30ml	Such as Camlin/Kores	150	
100	Scissors Medium size 175mm	Such as Willson	100	
101	Superior quality File Cover of Glazzy Sheet with cloth patti	Superior Quality	200	
102	Stock Register leather binding	Superior Quality		
	(a) 4 quir		On Demand	
	(b) 6 quir		On Demand	
	(c) 8 quir		On Demand	
	(d) 10 quir		On Demand	
103	Thick White Paper size 17"x27" wt. 8 kg containing 500 sheet in a ream (with cutting as per requirement of the Court)	Superior Quality	11 Ream	
104	Table Glass 5mm size 3'x2'	Superior Quality	25	
105	Table Glass 5mm size 2'x1.5'	Superior Quality	50	
106	Thread ball coloured as per sample 100gm wt.	Superior Quality	4000	
107	Uniball Eye fine Pen	Mitsubishi	500	
108	Tag cotton mill made superior quality big per pkt. 1000 (20 Lachi each) per lachi 50 tag 9" length	Superior Quality	3500 Lacchi	
109	Green Tag cotton mill made superior Per Lacchi 50 tags quality big per pkt. 12" length	Superior Quality	1000 Lacchi	
110	Thick Paste (Lai) Per kg.	Superior Quality	100 Kg	
111	Table top (spondylitish) transparent plastic/fiber sheet size 15"x21"x10mm	Superior Quality	30	
112	Waste Paper Basket without jali		300	
113	White sewing reel of Vardhaman thread no. (400mm) ARTH 310	Such as Vardhaman	20	
114	Court Seal Ink Black	Superior Quality	On Demand	
115	File Basta	Superior Quality	150	
116	Guard File	Superior Quality	100	
117	Pen V-10 Hi-tech point	Such as Pilot	200	
118	Gloss Inkjet Paper (Inkjet ID Photo Paper) (180 GSM) (A-4 size)	Such as De'smat	100 Packet	

HIGH COURT OF JUDICATURE AT ALLAHABAD, LUCKNOW BENCH

LUCKNOW

PART-B

Tender for Computer Stationery Items for Financial Year 2018-19

S.N.	ITEMS	QUANTITY	REQUIREMENT (PROJECTED)	Preferred make or its Equivalent	Rate Brand (in Rs.) Name
A	Blank Continuous Papers				
1	15x12x3 (70 GSM)	Per Pkt of 250 Sheets	400 pkt		
2	15x12x2 (70 GSM)	Per Pkt of 500 Sheets	On demand		
3	15x12x1 (70 GSM)	Per Pkt of 1000 Sheets	100 pkt		
4	10x12x3 (70 GSM)	Per Pkt of 250 Sheets	500 pkt		
5	10x12x2 (70 GSM)	Per Pkt of 500 Sheets	50 pkt		
6	10x12x1 (70 GSM)	Per Pkt of 1000 Sheets	200 pkt		
7	10x12x1 (80 GSM)	Per Pkt of 1000 Sheets	20 pkt		
B	Storage Media				
8	Compact Disk (CD-R) 700 MB	Bulk pack of 100	5	Sony / HP	
9	DVD- R (4.7 GB)	Bulk pack of 100	5	Sony / HP	
10	DVD- R with Jewel Case (4.7 GB)	One Pack of 5	On demand	Sony / HP	
11	USB Flash Drive (64 GB)	Per Unit	On demand	Transcend / SanDisk / HP/ Kingston	
12	USB Flash Drive (32 GB)	Per Unit	On demand	Transcend / SanDisk / HP/ Kingston	
13	USB Flash Drive (16 GB)	Per Unit	On demand	Transcend / SanDisk / HP/ Kingston	
14	USB Flash Drive (8 GB)	Per Unit	On demand	Transcend / SanDisk / HP/ Kingston	
15	External Portable USB Harddisk (1 TB) USB 3.0 – Data Transfer Speed upto 5 Gb/s or better	Per Unit	On demand	Seagate / Western Digital	
16	External Portable USB Harddisk (2 TB) USB 3.0 – Data Transfer Speed upto 5 Gb/s or better	Per Unit	On demand	Seagate / Western Digital	
17	Hard Disk for Laptop / Notebook- SATA (1 TB)	Per Unit	On demand	Seagate / Western Digital	
18	Hard Disk for Laptop / Notebook- SATA (2 TB)	Per Unit	On demand	Seagate / Western Digital	

19	Hard Disk for Desktop- SATA (2 TB)	Per Unit	On demand	Seagate / Western Digital	
C	Laser Printer Toner Cartridges				
20	Toner Cartridge 1043S – For Samsung ML 1676 Laser Printer	Per Unit	10	Samsung	
21	Toner Cartridge SCXD-4725A – For Samsung SCX-4521FS Multi Function Printer	Per Unit	On demand	Samsung	
22	Toner Cartridge MLT-103L – For Samsung SCX-4728FD	Per Unit	On demand	Samsung	
23	Toner Cartridge HP CC 388A (88A) – For HPLJ P1008 / HPLJ Pro 1108 / HPLJ M128fw / HP202dw Printer	Per Unit	_____	H.P. original	
24	Laser Jet Toner Cartridge CF280X (80A) – For HPLJ 401dn	Per Unit	_____	H.P. original	
25	Toner Cartridge HP CE 278A (78A) – For HPLJ 1606dn	Per Unit	On demand	H.P. original	
26	Laser Jet Toner Cartridge HP CB 436A (36A) – For HPLJ M1522n MFP	Per Unit	On demand	H.P. original	
27	Laser Jet Toner Cartridge HP Q7516A (16A) – For HPLJ 5200	Per Unit	On demand	H.P. original	
28	Laser Jet Toner Cartridge HP Q2612A (12A) – For HPLJ 1020/1022	Per Unit	On demand	H.P. original	
29	Laser Jet Toner Cartridge CF325X (25X) – For HPLJ 806dn	Per Unit	3	H.P. original	
30	Laser Jet Toner Cartridge CF287A (87A)– For HPLJ M501dw	Per Unit	On demand	H.P. original	
31	Toner Cartridge HP CC 388A (88A) – For HPLJ P1008 / HPLJ Pro 1108 / HPLJ M128fw / HP202dw Printer	Per Unit	_____	Compatible Cartridge of LIPI make	
32	Laser Jet Toner Cartridge CF280X (80A) – For HPLJ 401dn	Per Unit	_____	Compatible Cartridge of LIPI make	
33	Toner Cartridge HP CE 278A (78A) – For HPLJ 1606dn	Per Unit	On demand	Compatible Cartridge of LIPI make	

34	Laser Jet Toner Cartridge HP CB 436A (36A) – For HPLJ M1522n MFP	Per Unit	On demand	Compatible Cartridge of LIPI make	
35	Laser Jet Toner Cartridge HP Q7516A (16A) – For HPLJ 5200	Per Unit	On demand	Compatible Cartridge of LIPI make	
36	Laser Jet Toner Cartridge HP Q2612A (12A) – For HPLJ 1020/1022	Per Unit	On demand	Compatible Cartridge of LIPI make	
37	Laser Jet Toner Cartridge CF325X (25X) – For HPLJ 806dn	Per Unit	3	Compatible Cartridge of LIPI make	
38	Laser Jet Toner Cartridge CF287A (87A)– For HPLJ M501dw	Per Unit	On demand	Compatible Cartridge of LIPI make	
39	Laser Jet Toner Cartridge for Ricoh SP C250sf				
	(a) Printer Cartridge Black SPC250A Part No.407539	Per Unit	8	Ricoh	
	(b) Printer Cartridge Cyan SPC250A Part No.407540	Per Unit	4	Ricoh	
	(c) Printer Cartridge Magenta SPC250A Part No.407541	Per Unit	4	Ricoh	
	(d) Printer Cartridge Yellow SPC250A Part No.407542	Per Unit	4	Ricoh	
	(e) Waste toner bottle type 220 Part No.406043	Per Unit	4	Ricoh	
40	Laser Jet Toner Cartridge for HP LJ Pro 100 Color MFP M175nw				
	(a) Printer Cartridge Black 126A (CE310A)	Per Unit	2	H.P.	
	(b) Printer Cartridge Cyan 126A (CE311A)	Per Unit	2	H.P.	
	(c) Printer Cartridge Yellow 126A (CE312A)	Per Unit	2	H.P.	
	(d) Printer Cartridge Magenta 126A (CE313A)	Per Unit	2	H.P.	
D	Deskjet Printer Ink Cartridges				
41	Ink Cartridge for HP Desk Jet 2050 (Black 802)	Per Unit	10	H.P.	
42	Ink Cartridge for HP Desk Jet 2050 (Color 802)	Per Unit	10	H.P.	
E	Printer Ribbons (Black)				
43	Printer Ribbon of	Per Unit		TVSE	

	TVSE MSP 455 DMP				
44	Wep LQ 540DX 80 Col. Dot Matrix Printer	Per Unit	On demand	WeP	
45	Printer Ribbon for Lipi 2250+ Dot Matrix Printer	Per Unit	50	Tally Genicom/ LIPI	
46	Printer Ribbon for Lipi 2280+ Dot Matrix Printer	Per Unit	10	Tally Genicom/ LIPI	
47	Printer Ribbon for Lipi Line Printer 6600 Series (Standard Pack)	Per Unit	_____	Tally Genicom/ LIPI	
48	Printer Ribbon for Lipi Line Printer 6600 Series (Premium / Extended Pack)	Per Unit	_____	Tally Genicom/ LIPI	
F	Network and Electrical Items				
49	2 port USB 2.0 Printer Auto & Button Sharing Switch	Per Unit	On demand	(i) Generic (ii) logear	
50	4 port KVM Switch (USB) and 4 KVM Cables with sound support.	Per Unit	On demand	Belkin / Dlink / Digilink	
51	Power Adapter for Dell Latitude E-5420 (90 W)	Per Unit	On demand	Dell	
52	Power Adaptor for Dell Vostro 3460 Model	Per Unit	On demand	Dell	
53	USB Power Adaptor of Apple iPad Air2	Per Unit	On demand	Apple	
54	Smart Cover for Apple iPad Air2	Per Unit	On demand	Apple	
55	Stylus Pen	Per Unit	On demand		
56	Lightening and USB cable of Apple iPad Air2	Per Unit	On demand	Apple	
57	Slim Portable External CD/DVD Writer	Per Unit	On demand	Transcend / LG / HP / Samsung	
58	Spike Guard (4 sockets)	Per Unit	On demand	Anchor / Havels / Belkin	
59	All-in-One Card Reader / Writer	Per Unit	On demand	Belkin / iBall	
60	4 GB DDR2 (Notebook RAM) – 1333 MHZ	Per Unit	On demand	Simmtronics / Transcend / Irvine	
61	4 GB DDR3 (Desktop RAM) – 128000 MHZ	Per Unit	On demand	Simmtronics / Transcend / Irvine	
62	8 GB DDR3 (Desktop RAM) – 128000 MHZ	Per Unit	On demand	Simmtronics / Transcend / Irvine	
63	Wireless USB Adaptor / Wifi	Per Unit	On demand	Dlink/ TP-link	

	receiver				
64	Wireless USB Adaptor / Wifi receiver (mini size)	Per Unit	On demand	Dlink / TP-link	
65	Cat6A UTP Patch Cord – Molded Type (3 mtr.)	Per Unit	On demand	Molex /Dlink / Digilink / Dax / AMP	
66	Cat6A UTP Patch Cord – Molded Type (5 mtr.)	Per Unit	On demand	Molex /Dlink / Digilink / Dax / AMP	
67	Cat6A UTP Patch Cord – Molded Type (10 mtr.)	Per Unit	On demand	Molex Dlink / Digilink / Dax / AMP	
G	Keyboard and Mouse				
68	Keyboard (PS/2) 108/105 Keys	Per Unit	10	Logitech / HP	
69	Keyboard (USB) 108/105 Keys	Per Unit	10	Logitech / HP	
70	Optical Mouse (PS/2)	Per Unit	10	Logitech / HP	
71	Optical Mouse (USB)	Per Unit	10	Logitech / HP	
72	Wireless Keyboard & Mouse (Combo Pack)	Per Unit	On Demand	Logitech / HP	
H	Batteries				
73	Notebook Battery for Dell Latitude E-5420 Model	Per Unit	On demand	Dell	
74	Notebook Battery for Dell Vostro 3460 Model	Per Unit	On demand	Dell	
75	Alkaline Battery AA Size (Pack of 4) for Keyboard and Mouse of Apple iMac	Per Unit	On demand	Duracell / Panasonic / Energizer	
I	Other Peripherals & Maintenance Items				
76	Mouse Pad (Cloth)	Per Unit	300	iBall / Logitech	
77	CD Case Square (For Single CD)	One Pack of Ten	On demand	iBall / Moser Baer	
78	CD/DVD Paper Cover	One pack of 100	On demand	
79	LCD Cleaning Kit	Per Unit	On demand	
80	CD/DVD Lens Cleaning Kit	Per Unit	On demand	
81	All-in-One / Multipurpose Cleaning Kit	Per Unit	On demand	Amkette / iBall	
82	ISO-Propyl Alcohol	500 M.L	5	
83.	DVI-A to VGA Cable (5 metre/10 metre)	Per unit	On demand	HP/Dell/Gen eric	
84.	HDMI to HDMI Cable (5 metre/10 metre)	Per unit	On demand	HP/Dell/Gen eric	
85.	HDMI male to DVI-D male dual Ink (24+1 pin) cable (5metre/10 metre)	Per unit	On demand	HP/Dell/Gen eric	

86.	Display port to DVI-D dual male cable (5 metre/10 metre)	Per unit	On demand	HP/Dell/Generic	
87.	DVI-Idual (24+5pin) to VGA adapter	Per unit	On demand	HP/Dell/Generic	
88.	HDMI female to DVI-D dual male (24+1 pin) adapter	Per unit	On demand	HP/Dell/Generic	
89.	HDMI male (19 Pin) to DVI-D dual (24+1 Pin) female adapter	Per unit	On demand	HP/Dell/Generic	
90.	HDMI to VGA adapter	Per unit	On demand	Belkin/ HP/ Dell/Generic	
91.	Display port to VGA adapter	Per unit	On demand	HP/Dell/Generic	
J	Computer Sheet Data Binder				
92.	Data Binder 10”X12” Left Side Open	Per unit	50	Prodot	
93.	Data Binder 10”X12” Up Side Open	Per unit	50	Prodot	
94.	Data Binder 15”X12” Left Side Open	Per unit	50	Prodot	
95.	Data Binder 15”X12” Up Side Open	Per unit	50	Prodot	

