

**High Court of Judicature at Allahabad
Lucknow Bench, Lucknow**

**Short term Tender Notice No. CC-2/2013 dated 07-03-2013
for supply of Multifunctional Laser Printers**

Short term Tenders are invited from the O.E.M./their authorized Tenderers for this Tender, for supply of 30 nos. of Multifunctional Laser Printers for use at High Court, Lucknow Bench, Lucknow. *Quantity may increase / decrease as per requirement.*

Interested O.E.M./their authorized Tenderers must submit their sealed separate Technical and Financial Bids valid for 30 days on the prescribed proforma which may be obtained from the official Website of Allahabad High Court www.allahabadhighcourt.in on or before **16th March, 2013, upto 3.00 p.m.** in the office of Registrar, High Court, Lucknow Bench. There is no Tender Fee for this Tender. Tenderer must submit the two separate envelopes as follows :

Envelope 1: Marked as "Technical Bid for Multifunction Laser Printers(Tender Notice No. CC-2/2013)" should contain General information of the Firm, Technical Bid on the prescribed proforma and the Earnest Money Deposit (E.M.D.) of Rs.10,000/- drawn through Demand Draft in favour of Registrar, High Court, Lucknow Bench payable at Lucknow.

Envelope 2: Marked as "Financial Bid for Multifunction Laser Printers (Tender Notice No. CC-2/2013)" should contain Financial Bid on the prescribed proforma.

The Technical Bids received shall be opened on the same day i.e. 16.03.2013 at 4.00 p.m. in the Chambers of Registrar in the presence of O.E.M./their authorized Tenderers (*Max. 2 persons allowed from each Tenderer*) who wish to remain present at that time. Financial Bids of only those Tenderers whose Technical Bids are accepted will be opened on a date and time to be intimated after approval of Hon'ble Committee. With regards to the Financial Bids the decision of the Hon'ble Committee shall be final.

The E.M.D. of the Tenderers whose tenders are not considered for placing the purchase order will be refunded normally within 15 days and in case of selected Tenderer, it will be retained till the successful commissioning of the printers.

The delivery period for the printers is within 7 days from the date of receipt of Purchase Order and the payment shall be made after successful commissioning of the printers. 100% full advance payment may be considered by the High Court against a Bank Guarantee (valid for 3 Months) of equal amount from any Nationalized Bank submitted by the Tenderer in favour of Registrar, High Court, Lucknow Bench, Lucknow or against an F.D.R. (valid for 3 Months) of equal amount pledged in favour of Registrar, High Court, Lucknow Bench, Lucknow which shall be returned after successful commissioning of the printers.

The maintenance terms and conditions during Warranty period shall be as per mutually agreeable terms.

Canvassing in any form in connection with tender is strictly prohibited and will disqualify the vendor.

High Court reserves the right to reject any or all the tenders without assigning any reason whatsoever. High Court would not be under any obligation to give any clarifications to those vendors whose tenders have been rejected.

All disputes are subject to Lucknow jurisdiction.

**(A.K. Mukherjee)
Registrar**

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General Information

Short term Tender Notice No. CC-2/2013 dated 07-03-2013

1.	Name of the Firm (O.E.M./Authorized Tenderer) <i>(Copy of authorization for this Tender enclosed)</i>	
2.	Full address of Firm along with Contact Person Telephone no. Fax no. E-mail address:	
3.	Trade Tax / Sales Tax Registration no. with place <i>(Copy enclosed)</i>	
4.	Income Tax Registration no. with place <i>(Copy enclosed)</i>	
5.	Kindly mention and enclose at least two supply Order copy from your customers where you have supplied Laser Printers.	
6.	Name & Model of the product quoted <i>(Separate sheets may be used if required)</i>	
7.	Any other information you feel necessary <i>(Separate sheets may be used if required)</i>	
8.	Details of earnest money attached. (i) Amount Rs. (ii) Bank Draft No. (iii) Bank Draft issuing date (iv) Drawn on (Bank)	Rs.10,000/- (Rs. Ten Thousand only)
9.	Others	

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Technical Specification of Laser Multi Function Printers
(Separate sheets may be used for quoting more than one model)

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ITEM		REQUIRED PARAMETER	OFFERED PARAMETER
General Characteristics	Functions	Print, Copy, Scan, Fax, Handset support	
	Paper Handling	50 sheets or more input tray	
	Media Size	A4, Legal, Envelopes	
	Interface	Hi Speed USB 2.0 Port or higher	
	Memory	64 MB or higher	
	Duty Cycle (Monthly)	1,000 Pages or higher	
	Control Panel	LCD panel with touch screen or button.	
PRINT	Technology	Laser (Mono)	
	Speed (min)	14 PPM (A4) or higher First Page out in less than 10 Sec.	
	Resolution	600 X 600 DPI or higher	
SCAN	Type	Flatbed and/or ADF or both	
	Color Scanning	Required	
	Resolution	300 DPI or higher	
	Grey Scale Level	256 level	
	Scan Size (Max.)	Legal (8.5 x 14 in)	
	Speed (normal A4)	Upto 6 ppm (Black), Upto 3 ppm (Colour)	
FAX	Modem	33.6 kbps	
	Fax memory	300 pages	
	Speed dialing numbers	Should be supported	
	Auto redialing	Yes	
	Auto Fax Reduction	Yes	
COPIER	Speed (min)	14 PPM (A4) or higher	
	Resolution	600x600 DPI or higher	
	Number of Copies	9 or more	
	Copy Reduce/Enlarge Setting	25 to 400 % or better	
Handset support	Should be available (please specify whether handset is integrated or not)		
Connectivity / Port	One USB 2.0 port or higher with cable		
OS support	Windows XP/Vista/7/8 (32/64 bits), RHEL 5/6 (32/64 bits), Ubuntu 10.04 (32/64 bits) or higher		
Make & Model	To be given by the Tenderer		
Power Requirement	To be given by Tenderer		
Type/Model No. of Toner Cartridge	To be given by Tenderer		
Warranty	1 Year comprehensive onsite warranty (covering all except toner, paper, fax-roll and drum where applicable)		

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Financial sheet of Laser Multifunction Printers
(Separate sheets may be used for quoting more than one model)

Short term Tender Notice No. CC-2/2013 dated 07-03-2013

Table-[A]

ITEM	REMARK	Laser Multifunction Printer
Make & Model		
Unit Price of Printer with <u>3 years warranty</u>	Basic price Rs. (in figures) (in words)	
	Taxes if any Rs. (in figures) (in words)	
	TOTAL Rs. (in figures) (in words)	

(Note: In case of any discrepancy between amount mentioned in figures and words, the amount mentioned in words shall prevail).

Table-[B]

This is for information purpose only and should not be deducted from Table-[A] above.

		For Laser Multifunction Printer
Type/Model No. of Toner Cartridge		
Unit Price of Toner Cartridge	Basic price Rs. (in figures) (in words)	
	Taxes if any Rs. (in figures) (in words)	
	TOTAL Rs. (in figures) (in words)	