## HIGH COURT OF JUDICATURE AT ALLAHABAD **ESTABLISHMENT SECTION**

**OFFICE ORDER** 

In compliance of the instructions of Hon'ble the Chief Justice, communicated vide order dated 13.10.2021 of the Learned Registrar General, it is hereby directed that every officer/official, in the establishment of the High Court of Judicature at Allahabad, shall put his/her clearly typed name along with designation and place of posting, at every place of an office note, wherever he/she puts up his/her initials/signatures.

The above instructions be followed rigorously, without fail.

REGISTRAR (J) (S & A)/E

## Copy forwarded for information and necessary action to:

- 1. The Joint Registrar-cum-Joint Principal Private Secretary to Hon'ble the Chief
- 2. The DR/AR cum P.S. to the Registrar General, High Court, Allahabad.
- 3. The Senior Registrar, High Court of Judicature at Allahabad, Lucknow Bench, Lucknow.
- 4. All the Registrars, Joint Registrars, Deputy Registrars/Sectional Heads of this Hon'ble Court with request to inform all the employees working under their supervision and to ensure strict compliance of the same.
- 5. The Principal Private Secretary (Administration), High Court, Allahabad with request to inform all the employees working under their supervision and to ensure strict compliance of the same.
- 6. The Registrar-cum-Principle Bench Secretary/Head Bench Secretary, High Court, Allahabad with request to inform all the employees working under their supervision and to ensure strict compliance of the same.
- 7. The Joint Registrar (J) (Computers), High Court, Allahabad with the request to direct the concerned officer/official to upload the above office order on the official website of High Court, Allahabad.
- 8. The Staff Officer to the Ld. Registrar General, High Court, Allahabad.
- 9. The C.D.O.-cum- Chief Librarian, High Court, Allahabad to ensure strict compliance of the same.

10. Notice Board for display.

REGISTRAR (J) (S & A)/ E