

From,

**Dinesh Kumar Singh-I, H.J.S.,**  
Registrar General,  
High Court of Judicature at  
Allahabad.

To,

**All the District & Sessions Judges,**  
Subordinate to the High Court of Judicature at  
Allahabad and,  
**Officers posted on deputation.**

C.L. No. / IV f- 101/ Admin (A)/ dated

**Subject :** Rules/ guidelines for permission to be accorded to the Judicial officers of the State for visiting abroad.

**Sir/ Madam,**

I am directed to say that in the matter relating to grant of permission to the Judicial Officers of the State for visiting abroad, the Court has been pleased to frame the following guidelines:-

1. Abroad tour by any officer shall not be availed of during working days of the Court or during the period of suspension/departmental proceedings, except in case of medical treatment of himself/ herself, spouse or dependent, or in special circumstances, and tours which are sponsored and/ or approved by the State/ Central Government during certain fixed span of time and does not fall during vacations. In these eventualities the Judicial Officers shall seek permission before applying for VISA.
2. For other reasons and for pleasure trips, the officers will be permitted to go abroad only during vacations/ official holidays, for which, even before applying for VISA, prior permission should be applied at least two months prior to the proposed visit.
3. For the purpose of grant of such permission, Hon'ble The Chief justice will be the competent authority for the Judicial Officers, posted in the High Court,

..contd..2,...

Allahabad, its bench at Lucknow and those who are on deputation outside the State, and Hon'ble the Administrative Judge of the district concerned, for the Judicial Officers posted in Judgeship or in the district on any deputation post, subject to approval by Hon'ble the Chief Justice or any other member of the Administrative Committee authorised by the Hon'ble Chief Justice.


4. The purpose of visit, duration of stay abroad, source of expenditure should also be furnished before undertaking such trip along with other related declarations under the relevant G.O./ Rules such as:
  - (a) That by his/ her abroad visit, no dilemma is likely to create before the Government of India or before the Government of U.P.
  - (b) That such type of request for abroad visit was not refused to him/ her earlier.
  - (c) That he/ she has not visited any foreign country earlier and, if earlier abroad visit was undertaken, intimate details of the same.
5. The application of Judicial Officers for grant of permission to undertake abroad visit and for sanction of leave for visiting abroad shall be furnished separately and be forwarded to the Registrar General.
6. In respect of persons proceeding for abroad visit, under no circumstances, their overstay abroad, without leave or extended leave will be condoned or resignation while abroad will be accepted and, if he/ she does so that may entail disciplinary proceedings against him/ her.
7. If abroad visit is sponsored, all details, including his/ her relationship with the sponsor and amount to be spent must be disclosed well in advance.

I am, therefore, to request you to kindly circulate it amongst all the judicial

..contd..3,...

officers posted in your judgeship as well as the officers working on deputation, for information and strict compliance.

Yours faithfully

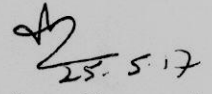
  
Registrar General

No. 7001 / IV f-101 / Admin(A) / dated

27/5/2017

Copy forwarded for information & necessary action:-

1. The Senior Registrar, High Court of Judicature at Allahabad, Lucknow Bench, Lucknow.
2. P.S. to all the Hon'ble Judges at Allahabad and also at Lucknow Bench, Lucknow with the request to place the same before their Lordships for kind perusal.
3. The Principal Secretary & L.R., Nyay Vibhag, U.P. Government, Lucknow
4. The Director, Institute of Judicial Training & Research, Gomti Nagar, Lucknow.
5. All the judicial officers posted in the Registry in Allahabad High Court and Lucknow Bench, Lucknow.
- ✓ 6. The Senior System Analyst, Computer Centre, High Court, Allahabad with the request to upload the same on the official website of Hon'ble High Court
7. The Section Officer, Admin (H) section, for compilation on guard file.

  
25.5.17  
Registrar General