

## High Court of Judicature at Allahabad

### Notice

Litigants and parties appearing in person are hereby informed that from 09 July 2018 onwards, gate pass to enter the Court at Allahabad may also be got generated online through the eGate Pass System available on the Official Website of the Court.

Visitors have to use the system to generate eGate Pass on providing the required information and photograph to the system.

The eGate Pass so generated may be printed or saved in digital format (PDF). Either the print out or the digital file (PDF) saved on mobile, tablet, etc. is required to be produced along with an original Photo Id at the entry gate for verification.

The instructions for using the eGate Pass System are available on the Website of the Court.

**Initially, visitors having an eGate Pass are permitted to enter the premises of the Court through Gate No. 3A, only.**

I/c Registrar General  
05.07.2018

## **INSTRUCTIONS FOR USING eGATE PASS SYSTEM**

1.1 These instructions will apply to eGate Pass System for generating eGate Pass for visitors/ litigants wanting to enter the High Court.

1.2 This online system will be in addition to the existing manual gate pass system. Either system can be used as per choice or convenience.

### **2. Requirements**

2.1 Visitor desirous of generating eGate Pass must have a mobile phone with Internet access.

### **3. Process of eGate Pass Generation**

3.1 Visitor wanting to enter the Court has to visit the Website of the Court to access the eGate Pass System.

3.2 The system asks for the mobile number of the visitor and a one-time password/ pin is sent to the mobile number provided. The OTP provided will be valid for an hour.

3.3 After successful validation with OTP sent, visitor has to provide his/her details along with date and purpose of visit to the Court viz. Case Listed in the Court, For Appearance In Person, Visit to Counsel, and Other.

3.4 Depending upon the purpose of visit to the Court, necessary details related to the purpose selected, shall have to be entered, e.g., details of the case listed, details of counsel to be visited, etc.

3.5 Apart from the information required, visitor will have to upload his/her recent passport size photograph in standard image format (jpg, png, etc.).

3.6 In addition, visitor has to provide details of a valid Photo Id. The available options are Aadhaar, Driving License, Government Id, PAN Card, Passport and Voter Id.

3.7 Visitor must carry with him the original Photo Id selected during the generation of eGate Pass, at the time of entry into the premises of the Court.

3.8 Once all the details are provided to the system, an eGate Pass will be generated in PDF format and can be downloaded for viewing on a mobile phone or its print out can be used at the time of actual entry into the High Court premises.

3.9 An SMS containing link to open the eGate Pass generated will also be sent on the verified mobile number and the link may also be used to access/ view the eGate Pass (PDF) for its verification at the time of entry into the premises of the Court.

3.10 An eGate Pass generated will be valid only on the date for which it is generated, and a visitor will be able to enter the premises of the Court only through the gate number specified on the eGate Pass.

I/c Registrar General  
05.07.2018