



(Through e-mail)

**From**  
**Mayank Kumar Jain, H.J.S.**  
**Registrar General,**  
**High Court Allahabad**

**To**  
**All the District Judges**  
**subordinate to High Court of Judicature at**  
**Allahabad.**

**Letter No.** 558/XXXIII-CPC/e-Courts/Allahabad/Dated: 31 August 2019.

**Subject:** E-Services for Judicial Officers of Uttar Pradesh.

Sir,

This is to inform that a Web-based eServices Portal <https://dc.allahabadhighcourt.in> for the Judicial Officers of Uttar Pradesh was inaugurated by Hon'ble Mr. Justice Govind Mathur, Chief Justice, in the august presence of Hon'ble Judges of High Court Allahabad on 30 August 2019. Allahabad High Court is the first High Court of the Country to start/launch eServices which will ensure paperless working of High Court on Administrative side.

The main feature of the above Software is that it contains the facility of handling different types of Leave Applications, Annual Confidential remarks of Judicial Officers and filing of Periodic Property Statement online, a number of Other e-Services such as Miscellaneous requests or other communication with High Court are also provided under this module. The Officers can track their request status/progress online. All such application/request will be processed online & the approval of Competent Authority shall also be through the above software.

The above e-Services for serving Judicial Officers posted in District Courts and on deputation is being started from 01.09.2019. The above eServices is available on [dc.allahabadhighcourt.in](https://dc.allahabadhighcourt.in). The list of such services covered for the Judicial Officers is attached as annexure 'A'.

In this regard, I am directed to communicate that from 01.09.2019 onwards, all such requests/applications/representations covered under the above e-Services shall be processed through the above e-Services Portal only. Any document, which is required to be attached alongwith the application is to be attached after self attestation by individual Judicial Officer.

*Mayank*



Such Judicial Officers, who have already moved any application or request in physical form covered under the above e-Services, need not be sent again through the above portal.

No application covered under the above e-Services shall be entertained in hard copy or by e-mail from 01.09.2019 onwards. The individual login id. and password is being sent through mail.

OSD (J) CPC shall be the Nodal Officer, who will provide the Technical Assistance. Necessary assistance of the System Officers and System Assistants may be taken at local level.

With regards,

Yours sincerely,

*Mayank K. Jais* 31.8.19  
(Registrar General)

No. 559 /XXXIII-CPC/e-Courts/Allahabad/Dated: 31 August 2019.

copy forwarded for information and necessary action to:

1. The Principal Secretary (Judicial) & L.R. Govt. of U.P., Lucknow to get it circulated to all concerned,
2. The Senior Registrar, High Court of Judicature at Lucknow Bench, Lucknow.
3. P.S. to all the Hon'ble Judges at Allahabad and Lucknow Bench, Lucknow to place the same before their Lordship's for kind perusal.
4. The Director, Judicial Training and Research Institute, Gomti Nagar, Lucknow.
5. The Member Secretary, U.P. State Legal Services Authority, III Floor, Jawahar Bhawan, Annexe Lucknow
6. O.S.D. (J) Computer for uploading on the official website of the Hon'ble Court.
7. All the Judicial Officers posted in the Registry in Allahabad High Court and Lucknow Bench, Lucknow.
8. Deputy Registrar (Admin-H) Section for updating the Guard file.

**Details and nature of Services**

- 1 Leave Applications
- 2 Station leave Application
- 3 Periodic Property Statement
- 4 Self Assessment/ A.C.R.
- 5 Annual Transfer/ Premature/ Stay of Transfer
- 6 Application for Deputation
- 7 Applications relevant with payment of 90% and residual amount of GPF of all retiring/retired/deceased judicial officers.
- 8 Applications relevant with payment of admissible amount under Deposit Linked Insurance Scheme/Group Insurance Scheme.
- 9 Application relevant with pension/gratuity matters of all retiring/retired judicial officers.
- 10 Applications relevant with family pension/death gratuity cases of all deceased judicial officers.
- 11 Application relevant with V.R.S. (Voluntary Retirement Scheme) of judicial officers.
- 12 Matters relevant with Issuance of revised pay statements, revised pension payment order & gratuity payment order.
- 13 Matters relevant with change of nominee pertaining to family pension.
- 14 Matters of advances sanctioned to Judicial officers and correspondences with A.G.U.P regarding No-dues certificate.
- 15 Matters relevant with Counting of Service of Judicial Officers.
- 16 Matters relevant with Pre-audit of time-barred(like TA, DA Arrears, HRA) claims.
- 17 Matters relevant with Change in Home District/Permanent Address of Judicial Officers.
- 18 Matters relevant with sanction of final withdrawal/temporary advance from GPF.
- 19 Matters relevant with Grant of Financial Aid from U.P.Benevolent Fund.
- 20 Payment of several types of allowances admissible to Judicial Officers.
- 21 Re-fixation/Equalization of Pay.
- 22 Arrears of pay-bill.
- 23 Adoption of child by Judicial Officers.
- 24 Resignation of Judicial officers from U.P. Nyayik Sewa/UPHJS.

- 25 Grant of permission for prosecution of judicial officers under section 197 Cr.P.C.
- 26 Revision of pension of retired Judicial Officers.
- 27 Medical reimbursement claims of all working/retired Judicial Officers.
- 28 Service of summons upon Judicial Officers.
- 29 One Additional Increment under Voluntary Family Planning Programme.
- 30 Change of Name/Addition of Surname.
- 31 Inclusion of degree in service records of Judicial Officers.
- 32 Sanction of three advance increments.
- 33 Grant of permission to Judicial Officers of the state for purchase and sale of movable or immovable property in terms of Rules 24 of U.P. Government Servant's conduct Rule 1956.
- 34 Information by the Judicial Officer about purchase of property in (movable or immovable) under Rule 24(1) and (2) of U.P. Government Servant's conduct Rule 1956 respectively.
- 35 Information Grant of permission to Judicial Officers for obtaining gift under Rule 11 of U.P. Government Servants conduct Rule 1956.
- 36 Grant of permission/information about lending and borrowing money in terms of Rule 22 of U.P. Government Servant's conduct Rule 1956.
- 37 Issue of 'No objection/ Identity certificate' for obtaining passport to Judicial officers.
- 38 Grant of permission to judicial officer to visit abroad.
- 39 Permission to use staff car to judicial Officers.
- 40 Grant of permission to Judicial Officers to appear in competitive examinations.
- 41 Grant of permission to Judicial Officers to pursue academic courses.
- 42 Grant of permission to Judicial Officers to give talks on A.I.R./Doordarshan.
- 43 Grant of permission to Judicial Officers to write/got publish books, Articles etc.
- 44 Movable and immovable properties statement of all the judicial officers of the state.
- 45 To make correspondence in the matter regarding declaration of Dowry in respect of Judicial Officers posted in the state.
- 46 Correspondence with the AGUP, Alld. regarding sanction/ repayment of long term advances by serving officers as well as retired officers.
- 47 Sanction of house building, house repair, motorcar, Scooter, personal computer advance of all the judicial officers of U.P.
- 48 Grant of 'No objection certificate for taking aforesaid advances from the U.P. Government.
- 49 Grant of permission for taking loan from Nationalized bank/scheduled bank/ LIC/UP Awas Vikas Parishad/U.P. Co-operative Awas sangh/HDFC in the

cases, in which house building advance was granted by his Court earlier and property mortgage against H.B.A.

- 50** Submission of report about sanction of house building/ motor vehicle/ computer /house repair/ advance for dealing pension matter of the judicial officers.
- 51** Matter pertaining to release of mortgage deed against house building advance by way of re-conveyance deed.
- 52** Matter to release of mortgage deed against motor vehicle advance of the judicial officers.
- 53** Grant of permission to utilize the amount of house building advance over purchase of another immovable property instead of the property for which house building advance was sanctioned.
- 54** Grant of permission for sale of motor vehicle advance purchased earlier from the amount of motorcar advances before total repayment of motor vehicle advance.